

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

Telephone 01946 810242

E-Mail cleatormoortowncouncil@btconnect.com

TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 8th JANUARY 2019 at 6.30pm**

Yours faithfully

H C Gilmour

Mrs H C Gilmour
2nd January 2019

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 11th December 2018.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
 - 04/18/2441/001 - Land at Birks Road - Amended plans - site boundary line amendment.
 - 04/18/2522/F1 - Rear single storey extension to existing property, including demolition of small building - 48 Trumpet Terrace - Mr C Hetherington.
 - 04/18/2527/OR1 - Reserved matters for the erection of dormer bungalow in the grounds of Burton House - Mr Pennington
 - 04/18/2536/OF1 - Temporary construction site access - land to the north of Flosch Meadows - Mr R Mulholland
7. To review correspondence.
8. To receive verbal reports from other meetings:

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

- Cleator Moor Activity Centre Meeting - 12th December 2018
9. To discuss WW2 aeroplane crash on Dent Fell.
 10. To receive the Clerks report.
 11. To consider a donations.
 12. Finance:
 - To approve a schedule of accounts for January 2018.
 - To note bank reconciliations up to the end of November 2018 and December 2018.
 - To approve and adopt the NALC 2019/2020 National Salary Award
 13. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
 14. To approve the date of the next meeting scheduled for 12th February 2019.

DRAFT MINUTES OF ORDINARY MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 11th DECEMBER 2018

At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present: Cllr L Adair
Cllr P Burns
Cllr M Denwood
Cllr O Dorgan
Cllr N Ford (Chair)
Cllr J Hully
Cllr M Messenger
Cllr C Moores
Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillors F Morgan, and A Lamb and Mr P Rowe - Phoenix Youth.

Apologies have been received from Town Councillors D Hully, L Jones-Bulman and D Riley, and Copeland Borough Councillor H Branney.

206/18 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 13th November 2018.

Resolved that the minutes for the 13th November 2018 be approved and signed.

207/18 Declarations of Interest, on items of the agenda.

Councillor Moores declared an interest in Works 4 You, Home 2 Work, Skills 4 You, Cleator Moor Community Interest Company and Cleator Caring Moor.

Councillor J Hully declared an interest in planning, Paul Rowe and Regen North East Copeland.

Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Forum, West Cumberland

Hospital Project Board, Healthwatch, 53 Crossfield Road, Town Hall and Sellafield.

Councillor Adair declared an interest in 53 Crossfield Road.

Councillor Wood declared an interest in Sellafield.

Councillor Messenger declared an interest in Exchange Corner NW, Cleator Caring Moor, Phoenix Youth, Cleator Moor Youth and Community Centre, Home Group, N Weekley, Julie Weir and Birks Road.

Councillor Denwood declared an interest in Exchange Corner NW, Cleator Caring Moor and Home Group.

Councillor Dorgan declared an interest Trudy Harrison - MP.

Councillor Burns declared an interest in Mr McLaughlin- Wheatley Terrace dropped kerbs.

208/18 Applications to the Clerk, for dispensations.

None received.

209/18 To receive an update from Mr P Rowe - Phoenix Youth Project

Mr Rowe presented a pictorial report on the activities of Phoenix Youth Project including their involvement with Remembrance Sunday, singing at Denthome and the Dedication of the Crib. He informed members that over the six months from April to September, 66 young people have taken part in one or more community task. During the same six months 84 young people have completed a workshop and 53 young people have been involved in the youth club committee. In total, 143 different young people have attended Cleator Moor Youth Club over this period.

Mr Rowe concluded by informing members of the funding secured so far to continue this work, asking members to consider a donation from the Town Council to contribute to the funding package for 2019/20.

210/18 Public Participation.

Councillor Lamb urged members to review and comment on the Cumbria County Council budget consultation.

Councillor Morgan advised that Priory Drive will be closed for repairs for approximately two weeks. He confirmed that there is £844K allocated for pothole repairs in Copeland to be spent before the end of the financial year. He urged members to support the A595 consultation.

211/18 To consider the Oxford Report

The Oxford report (previously circulated to members) was discussed, with members noting the dependence on the nuclear industry in this area, and the

need to diversify the range of jobs and business that are available for our residents. Councillor Morgan advised that the Social Impact State (SIS) was looking at diversifying business with SME's (small/medium enterprises) to work in industries to attain technology spin offs. SIS aims to get Copeland money spent in Copeland. In addition, the Sellafield Site Stakeholders Group bring partners together to look at this issue as a whole. Members requested the Clerk to write to agencies to highlight this concern.

Councillor Morgan and Lamb left the meeting.

212/18 To consider consultations:

Members agreed to provide a council response and nominated Councillors Dorgan, Ford, Moores and Wood to form a working party to discuss the A595 Consultation, CBC Budget Consultation and CCC Budget Consultation. It was agreed to meet on Thursday 13th December 2018 to form a response.

213/18 To review planning applications:

Members reviewed the following applications and recorded no objections:

- 04/18/2337/OF1 - Consultation on amended plans for siting of timber clad chalet within curtilage for holiday letting purposes - land at Ballinorig - Mr D Wilkinson.
- 04/18/2513/OF1 - Proposed vehicle access across existing footway at 2 Wheatley Terrace - Mr McLaughlin.

Councillor Adair, J Hully and Ford left the meeting while the next two applications were discussed.

- 04/18/2508/OB1 - Variation of condition 2 (plans) of planning approval 04/17/20750F1 (erection of detached dwelling house and garage) to allow for first floor rear balcony plot 1, land adjacent to 53 Crossfield Road - Miss L McCourt.

With respect to application 04/18/2512/OF1 - Construction of dormer bungalow with integral garage, on site parking and garden areas, Plot 2 Adjacent to 53 Crossfield Road - Mr and Mrs Lynch, members requested their objections and concerns be recorded: Members expressed concerns regarding the size of the bungalow, in relation to the plot size. They were concerned that existing problems with surface water on the highway (and limited existing drainage on the highway) would be exacerbated by an increase in hard surfaces on this plot. Members also had issues with the proposed soakaway at the rear of the new build, which may create problems for the owners of the field behind the development plot, which is at a lower level. With the limitations of space at that

point in Crossfield Road, members expressed concern regarding the contractor's vehicles during the construction phase and ongoing deliveries. There is no suitable place to turn and parked vehicles in the lane would cause an obstruction for existing residents. As there is no footway in that area, there is a potential safety risk for pedestrians arising from parked vehicles.

214/18 To review correspondence.

The following correspondence was reviewed:

| Date Rec'd | From | Regarding | Action |
|-------------------|------------------|--|--|
| 18/11/2018 | Julie Weir | Complaint - Disturbance while installing Christmas Lights at Cleator | For information |
| 29/11/2018 | CCC - K Cosgrove | Letter of apology to Ms Weir regarding disturbance while installing Christmas Lights | For information |
| 19/11/2018 | Mr G Cates | Planning Application - land to the rear of Ennerdale View - Road safety audit concerns | For information |
| 19/11/2018 | Mr A Tacey | Copy of a letter of objection to planning application 04/18/2441/001 land at Birks Road | For information |
| 20/11/2018 | Mr B Morley | Invitation to attend the presentation of a new blood bike to the Blood Bikes Charity - Saturday 26 th January 2019 at 2.00pm in Cleator Moor Civic Hall | Councillors Adair, Denwood Dorgan, J Hully, Ford, Messenger and Moores to attend |
| 20/11/2018 | CBC | Budget Consultation Document | For information |
| 20/11/2018 | CCC | Public Health Newsletter | For information |
| 20/11/2018 | CCC | Urgent road closure - Red Beck Road 21 st November for 5 days | For information |
| 22/11/2018 | CCC | Launch of CCC Budget Consultation | For information |
| 26/11/2018 | Citizens Advice | Notice of Annual General Meeting - Wednesday 28 th | For information |

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| | | November at 2.30pm, Tangier Building | |
| 28/11/2018 | G Cates | E-mail to CBC Planning regarding Ennerdale View - Development and Access Road Alteration | For information |
| 29/11/2018 | CBC - N Hayhurst | Response to above E-mail | For information |
| 03/12/2018 | CALC | Notice of Three Tier Meeting - Thursday 6 th December at 6.00pm in the Copeland Centre | For information |
| 03/12/2018 | Mr G Cates | E-mail with concerns regarding road safety at Ennerdale View - Suggest and independent surveyor be commissioned to measure visibility splays | For information |
| 03/12/2018 | Mr G Cates | E-mail to Councillor Morgan questioning the Road Safety Audits for planning application at Ennerdale View, Birks Road | For information |
| 03/12/2018 | Cllr F Morgan | What's on in Copeland Libraries - December 2018 | For information |
| 04/12/2018 | Westlakes Adult Education | Computer Confidence and Communication Course - 6 weeks starting on 14 th January in Phoenix House | For information |
| 05/12/2018 | CBC | Copeland Matters Newsletter | For information |
| 06/12/2018 | CCC | Temporary Road Closure - Priory Drive from 10 th December for 2 weeks | For information |
| 10/12/2018 | CALC | Action for Health Network Bulletin | For information |
| 10/12/2018 | CBC | Press Release - Free Festive Parking | For information |
| 10/12/2018 | Information Commissioners Office | Certificate of Registration until 12 th January 2020 | For information |
| 11/12/2018 | CCC F Morgan | Response to Mr Cates inquiry as to how CCC dealt with the planning application for | For information |

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| | | Ennerdale View - Birks Road | |
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215/18 To receive verbal reports from other meetings:

- RNEC - 4th December 2018 - Councillor J Hully attended the meeting where discussion around Remembrance Sunday events, poppies on the Square and the presence of the young people in the community attending events took place.
- Three Tier Meeting - 6th December 2018 - Councillor Ford and the Clerk attended the meeting. An over view of the Coastal Strategy was discussed with consultation results being released in March 2019. Mayor Starkie was not available to give a report on the Pride of Place Public Realm project but it was thought that two town centres would be redeveloped initially with the other two to be developed in phase 2. Discussion around the Highways reporting system (HIMS) and the Whitehaven Relief Road Consultation took place. Street lighting and the Sellafield travel plans to be discussed at a future meeting.

216/18 To consider and adopt the revised Town Council Action Plan.

Resolved that the action plan be approved and adopted. Strategies to implement the plan be developed in 2019/20.

217/18 To receive the Clerks report.

- Copeland Borough Council's flood engineer had been contacted by residents of Hopepit Cottage to discuss their concerns about water getting into their cess pit from the football field. Standing water at Mill Hill football field is now being monitored after heavy rain to help assess the problem.
- The Library Christmas Craft event went ahead last week.
- There is a meeting scheduled for Wednesday 12th December at 4.30pm to discuss the astro turf at the Copeland Activity Centre with Greenwich Leisure and representatives of local sports clubs. Members were invited to attend.
- Derelict Homes - a request for an update on two properties in Cleator Moor has been issued to Copeland Borough Council - a response is awaited.
- In partnership with Copeland Borough Council's Environmental Health Team, the aftermath of a rat infestation has been dealt with in a Home property in the town.
- Invoices for water usage on the allotment have been received. The water consumption is on the high side but is being monitored with the assistance of one of the allotment users. Current consumption rates seem reasonable.

Continued monitoring of the invoices over the coming months will identify if there is a leak on the site, which can be brought to members attention as and when.

- Repairs to block pavers on Cleator Moor Square have not been undertaken yet. Following a request for an update on this issue from Copeland Borough Council, Clerk was informed that "a new employee has taken responsibility for the car parks including repairs, so things may move a little quicker." Clerk to make contact on this issue with Copeland Borough Council in the New Year.
- Members were informed a card of condolence has been sent to the widow of Councillor Southward, recently deceased.

218/18 Finance:

- **To approve a schedule of accounts for December 2018.** Resolved that the schedule of accounts be approved and paid.
- **To note bank reconciliations up to the end of November 2018.** No bank statements were available at the time of the meeting so the bank reconciliation will be carried out and circulated as soon as availability allows.
- **To consider the Town Council Budget for 2019/20.** Resolved that a budget of £120,000.00 be approved with a request for £82,500.00 precept to be submitted to Copeland Borough Council.
- **To grant approval for internet banking for the purpose of accessing bank statements.** Resolved that approval be granted for the purpose of accessing bank statements only. No payments to be made via internet banking and cheque payments to be continued until further notice.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting. Councillor Moores left the meeting while this item was discussed.

219/18 To consider contract renewals for grounds maintenance.

Resolved grounds maintenance contracts for 2019/20 be allocated as follows:

- Montreal St/Jacktrees Road, Norbeck Park, Cleator Recycling area and land at Low Wath be awarded to Works 4 You at an annual cost of £2,688.21.
- Bighill, Todholes and Ennerdale Road garage site be awarded to J D landscapes at an annual cost of £210.00

- Awaiting confirmation of charges for works at Mill Hill, Prospect Row, St John's churchyard plus sundry other ad hoc maintenance issues currently operated by Copeland Borough Council.

220/18 To set date for annual staff appraisal

Resolved that Tuesday 15th January 2019 at 2.00pm be allocated to carryout the staff appraisal by Councillor J Hully and C Moores.

221/18 Items for inclusion on the next agenda.

To consider financially supporting Phoenix Youth Project during 2019/20, Citizens Advice 19/20 and providing a donation to Wyndham Manor Comforts Fund. To consider installing a plaque in memory of councillors.

223/18 To approve the date of the next meeting.

Resolved that the next meeting be scheduled for 8th January 2019.

Meeting closed at 8.55pm