

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

Telephone 01946 810242

E-Mail cleatormoortowncouncil@btconnect.com

TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 11th JUNE 2019 at 6.30pm**

Yours faithfully

H C Gilmour

Mrs H C Gilmour

4th June 2019

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Annual Meeting of Cleator Moor Town Council held on 14th May 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
 - 04/19/2163/OF1 - Two storey extension to existing dwelling, 7 Norbeck Park - Mr L Vine
 - 04/19/2158/OR1 - Reserved matters for full details for 9 dwellings (plots 50,51,52,53/54,55/56,57 & 58) plus full infrastructure relative to 04/16/2409/001 - High Grange.
 - 04/19/2177/OF1 - Bedroom side extension and conservatory, Merlewood, High Wath - Mr Kenmare.
7. To discuss the Town Council's online presence.
8. To discuss Gateways to the town.
9. To discuss the Frizington Retained Fire Service.
10. To discuss the Pride of Place Scheme.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

11. To receive verbal reports from other meetings:
 - Community Interest Company - 9th May 2019
 - Chamber of Trade - 16th & 23rd May 2019
 - Regen North East Copeland - 28th May 2019
12. To discuss safety issue at Prospect Row.
13. To invite members to attend site visits to Town Council land - Wednesday 26th June at 10.00am.
14. To consider granting approval for the Community Interest Company to store furniture in the workshop/store.
15. To review correspondence.
16. To consider waste bin provision in Cleator Moor.
17. To receive the Clerks report.
18. Finance:
 - To approve a schedule of accounts for June 2019.
 - To note bank reconciliations up to the end of May 2019.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

19. To discuss Cleator Moor Activity Centre.
20. To discuss allotment/garage rent payments.
21. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
22. To approve the date of the next meeting, scheduled for Tuesday 9th July 2019.

MINUTES OF ANNUAL MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 14th MAY 2019

At 7.00pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present: Cllr O Dorgan
Cllr N Ford (Chair)
Cllr J Hully
Cllr M Messenger
Cllr R Wood
Cllr M Denwood
Cllr L Jones-Bulman
Cllr D Hully
Cllr M Eldon

Mrs H Gilmour (Clerk)
Ms E Stephenson (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan.

071/19 Election of Chairman for council year 2019/20

Resolved that Councillor J Hully be elected for the forthcoming year.

072/19 To receive the Chairman's Declaration of Acceptance of Office.

Resolved that Chairman's Declaration of Acceptance of Office be duly signed.

073/19 To appoint a Vice Chairman for council year 2019/20

Resolved that Councillor N Ford be appointed for the forthcoming year.

074/19 For members to complete and sign a notification by member of a town council of pecuniary and other registrable interests and their Declaration of Acceptance of Office.

The opportunity to review and revise individual member's pecuniary and other registrable interests was provided. The Declarations of Acceptance of Office were

signed. Resolved that absent members could sign their documentation outside of the meeting.

075/19 To receive apologies for absence.

Apologies have been received from Town Councillors D Riley, P Burns, Copeland Councillor H Branney and Cumbria County Councillor A Lamb.

076/19 To confirm the eligibility to exercise the "General Power of Competence."

Resolved that the eligibility to exercise the General Power of Competence was confirmed. This will be in place until the current Clerk leaves Office. The replacement Clerk will begin working towards the CILCA (Certificate in Local Council administration) qualification in the future.

077/19 To confirm representative to other bodies within the town;

Resolved that the members confirmed as follows-

- Three Tier Meetings - Councillor Ford
- Chamber of Trade - Councillor Ford
- Health Watch - Councillor Ford and Councillor Jones-Bulman
- Sustrans Partnership Board - Councillor Ford and Councillor Wood.
- Regeneration Regen North East Copeland - Councillor J Hully and Councillor Dorgan.
- Youth and Community Centre Board and Phoenix Youth Project - Councillor Messenger and Councillor Dorgan.
- Town Team/Community Interest Company - Councillor and Councillor Ford.
- Copeland Board (Ref Cleator Moor Activity Centre.) - Councillor Riley.

078/19 To approve and sign the minutes of the meeting held on 9th April 2019.

Resolved that the minutes be approved and signed.

079/19 Declarations of Interest, on items of the agenda.

Councillor J Hully declared an interest in Planning, Blue Skies and Regen. Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Project Board, Healthwatch, Town Hall, Stirling Centre and Phoenix Youth. Councillor Jones-Bulman declared an interest in Crosslacon Parish Council. Councillor Messenger declared an interest in Exchange Corner North West, Phoenix Youth, Cleator Moor Community Centre and Cleator Caring Moor. Councillor M Denwood declared an interest in Exchange Corner North West Cleator Caring Moor and Home Group.

080/19 Public Participation/Elected Officer Participation.

Councillor Morgan advised that discussion around the Bowthorn junction has been taking place at Carlisle. He confirmed there would be engineering works at the junction to Keekle Meadows but no details as to when this would be. Road lining from Wath Brow to Cleator has been scheduled. £800K of funding has been allocated to Copeland for road surfacing works. This will not cover all identified works but Highways will do the best they can within the resources available. Cumbria County Council is trying to co-ordinate road works with a new permit scheme.

081/19 To discuss the entry and exit points to Cleator Moor.

Councillor Dorgan raised the issue of improving the entrances to the town by better signage, grass cutting and planting, with a view to enhancing the town. Clerk to look at previous consultation documents on this topic and bring to a future meeting.

Councillor J Hully and Councillor L Jones-Bulman left the meeting while matters of planning were discussed.

082/19 To review Planning Applications:

Members reviewed the following applications and recorded comments as below:

- 04/19/2061/OF1 - Consultation on amended plans for Two Storey Extension to Existing Industrial Unit - Brewery Yard, Birks Road - No objections.

With regards to Outline application for residential development (with full details of access) and demolition of derelict barn 04/19/2140/001- Land to the North of Ennerdale Country House Hotel - Mr A Butler. Members expressed concern that this development would increase the traffic on the A5086 with the entrance to the new development located on a bend with poor visibility. Members thought it was unlikely that adequate visibility splays could be achieved with this application. There was further concern that the entrance to the development is immediately opposite the previously approved (04/18/2536/OF1 Flosch Meadows) temporary access on the opposite side of the road. This area is a known accident black spot. The volume of vehicles on this road has been a concern form many years and now with the addition of the 600-space car park further along the same stretch, this additional application adds to that volume. There were concerns expressed as to the amount of vehicle emission and levels of pollution that any further development creates. Furthermore, members question the need for more housing in this area, when there are already so many with approval in place. Members request that a structure needs to be in place to manage development and the impact these developments have on the highway. There is a need to look at the number of applications cumulatively. It was noted that this is on the main route used if the A595 is closed for any reason and is already the second busiest road in Copeland after the A595.

083/19 To review correspondence.

Members received the following correspondence:

Date Rec'd	From	Regarding	Action
------------	------	-----------	--------

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

5/4/19	Mrs Birdsall	Double yellow lines - Rokenda, Birks Road	Passed to Councillor Morgan
10/4/19	CALC	Advice on common Annual Return errors	For information
18/4/19	CALC	Community Infrastructure Levy	For information
18/4/19	CBC	Gambling Act 2005	For information
23/4/19	Health Watch Cumbria	Updated news from North Cumbria University Hospital Trust	For information
29/4/19	North West Coastal Access	Monthly Update April 2019	For information
29/4/19	Local Council Review	Spring 2019 Magazine	For information
29/4/19	CALC	Minutes of General Meeting 27/3/19 Copeland District	For information
30/4/19	CALC	Summer Conference Sat 22 nd June	For information
2/5/19	Clerks & Councils Direct	May 2019 issue	For information
13/5/19	CALC	Policy Consultation - Vehicle Operator Licensing Systems	For information
7/5/19	Civic Hall	Defibrillator Training 2 nd June	The Clerk and Councillors Ford, Eldon, Dorgan, J Hully, Jones-Bulman will attend.
13/5/19	Copeland	Copeland Matters - May 2019	For information
13/5/19	CALC	Newsletter May 2019	For information
13/5/19	Cumbria Constabulary	Police Update April 2019	For information

084/19 To receive the Clerks report

- Clerk advised on discussion with Cleator Moor Celtic regarding the lease. Members confirmed that a 25-year lease was acceptable. Clerk to progress.

- Work toward the Airmen Memorial is progressing. Two pieces of Artwork from local artists have now been received. The County Council have supplied a license agreement to use the land at Trumpet Terrace and is awaiting signatures. A meeting is scheduled for Wednesday 22nd May 2019 at 10.30am to progress this project.
- Members advised that a response has been received from Copeland Borough Council regarding the astro-turf facility at the Bowling Centre. Funding options are being explored and investigations to see if a replacement surface is viable.
- Mission Church - A response has from Planning Enforcement has been received. They have reviewed the planning conditions and have assessed that the owners may be in breach of approval in relation to the drive but not the hedging.
- Contaminated land at the former gas works to the rear of Birks Road, a photograph has been sent to Copeland Borough Council on 9th May 2019 for investigation.
- An overgrown hedge issue at Ehen Road has been passed to Cumbria County Council for their attention on 9th May 2019.
- Fly tipping and complaints of rats have been noted at Leconfield Industrial Estate in relation to the Whitehaven Skips area. This issue has been reported to Vine Property Management. The bank bordering Leconfield Street has now been cleared, but the rear bank still remains a problem.
- Asbestos has been reported on PF403002. A request for its removal has been issued to Copeland Borough Council.
- Notes from recent site visits with Home at Wath Brow area and Priory Drive have been circulated to members. Issues that were identified on the last walkabout on 16th April 2019 with Home Group have been reported to Environmental Health on 17th April awaiting a response.
- A damaged bin on Bowthorn Road has been reported to Copeland Borough Council and a request for its repair/replacement issued.
- The footway at Chapel Terrace has been noted as a safety concern as it does not appear to have been finished off by the developer. Initially this was reported to Building Control at CBC but it has now been passed to Environmental Health.
- A request for a new litter bin has been at the Birks Road bridge area, has been issued. An application was sent to Copeland Borough Council on 18th March 2019 with a follow up request for an update issued on 18th April and 7th May 2019. Awaiting a response.
- A litter bin has also been requested by Ann Morgan's opticians. A complaint has been received regarding empty coffee cups left on the window ledge and other items of litter outside the shop. A request has been issued to Copeland Borough Council on 7th May 2019.
- The car park area at Jacktrees road has now been swept and the drain cleared. There has been no significant rainfall recently to check the drain.

- An e-mail has been sent to Home Group on the 9th April 2019 regarding fly tipping, rat and other issues at Croasdale Place. This has been followed up again on 7th May 2019 and raised at the site visit on 14th May 2019.
- Three streetlights are not working on the Priory Drive garage site, this has been reported to Home Group. Awaiting a response.
- An update on fly tipping issues at Jacktrees, land next to former Wrightstart Nursery, land near the church path at St Mary's was delivered.

085/19 To discuss town centre regeneration.

Copeland Borough Council are awaiting a response from the consultants designing the new scheme. Service drawings are being prepared in advance of any tree planting decisions. CBC asked if Cleator Moor Town Council would assume custodianship of the Stirling Memorial Fountain for maintenance and ongoing responsibility. Members resolved that as the fountain was part of the parcel of land transferred to Copeland Borough Council from Ennerdale Rural District Council, it should remain a Copeland responsibility.

086/19 To receive the internal auditors report for financial year 2018/19

Resolved that the internal auditors report is received and accepted.

087/19 To approve the Annual Governance Statement for the Annual Governance and Accountability Return 2018/19

Resolved that the Annual Governance Statement was approved.

088/19 To consider the Annual Accounting Statement for the Annual Governance and Accountability Return 2018/19

Resolved that the Annual Accounting Statement was approved. Clerk to forward the end of year return to the external auditor with accompanying paperwork.

089/19 Finance:

- Resolved that the following payments were approved.

Name	Voucher Number	Cheque Number	Amount
CBC	12	303312	58.28
Canon	13	303313	83.22
CNG	14	303314	150.44
Jean Airey	15	303315	124.30
E-on	16	303316	273.55
CBC	17	303317	564.00
Braemar	18	303318	535.00
William King	19	303319	3468.00
H Gilmour	20	303320	1537.24
C McGee	21	303321	106.73

E Stephenson	22	303322	1249.29
Pension	23	303323	792.75
CBC	24	303324	953.89
JD Garden	25	303325	77.50
Works 4 You	26	303326	502.74
Cleator Moor Youth & Community Centre	27	303327	1500.00
CALC	28	303328	17.00
CNG	29	303329	86.26
CBC	30	303330	430.01
TOTAL			£12,510.20

- Resolved that the bank reconciliations for May 2019 be noted.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

090/19 Request for sponsorship.

Resolved that a grant of £1,500.00 be approved for Cleator Moor Youth and Community Centre for the provision of CCTV at the centre. Clerk to arrange payment of the grant.

091/19 To approve quotation to install Bunting/ Christmas Lighting in 2019

Resolved that Cumbria County Council be appointed to carry out Christmas Lighting works for 2019 at a cost of £6971.57. There will be an additional cost to purchase bulbs for the current year. Charges as yet not confirmed.

To approve the date of next meeting Tuesday 11th June 2019.

Resolved that the next meeting be scheduled for 11th June 2019.

Meeting closed at 8.45pm.