

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

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TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 10th SEPTEMBER 2019 at 6.30pm**

Yours faithfully

S Richardson

Mr S Richardson
3rd September 2019

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 13th August 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
 - CH/04/19/2280/OFI proposed dwelling plot 5 Cleator Gate Cleator, Mr Richard Agnew.
 - CH/4/19/2294/OLI - Listed building consent for the renewal of lime lath and plaster ceilings, replacement windows, repairs to roof and pointing to chimney stack in lime mortar and repairs to sandstone window reveals. Cleator Moor Library - Cumbria County Council.
7. To review correspondence.
8. To receive an update on possible changes to the Lake District National Park Boundary.
9. To receive an update on Remembrance Day arrangements.
10. To receive verbal reports from other meetings
 - Community Interest Company - 14th August 2019

11. To approve and adopt the amended Financial Regulations.
12. To approve the Parish plan/Action plan for 2019.
13. To discuss the proposed removal of the telephone box on Cleator Moor Square.
14. To receive the Clerks report.
15. To consider applications for financial support.
 - James Gearing/IBFA World Finals.
16. Finance:
 - To approve a schedule of accounts for September 2019.
 - To note bank reconciliations up to the end of August 2019.
17. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
18. To approve the date of the next meeting, scheduled for Tuesday 8th October 2019.

MINUTES OF ORDINARY MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 13th AUGUST 2019

At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present: Cllr P Burns
Cllr M Denwood
Cllr O Dorgan
Cllr M Eldon
Cllr N Ford (Vice-Chair)
Cllr D Hully
Cllr J Hully (Chair)
Cllr L Jones-Bulman
Cllr M Messenger
Cllr R Wood
Cllr D Riley

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan, Copeland Borough Councillor H Branney and member of the public V Marshall.

Apologies have been received from Cumbria County Councillor A Lamb.

134/19 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 9th July 2019.

Resolved that the minutes be approved and signed.

135/19 Declarations of Interest, on items of the agenda.

Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Project Board, Health Watch, Town Hall, Stirling Place, Phoenix Youth.

Councillor J Hully declared an interest in Regen North East Copeland, Planning, Adult Social Centre, Wyndham St (litter), registered visually impaired, Val Marshall.

Councillor Eldon declared an interest in Cleator Moor Community Interest Company.

Councillor Jones-Bulman declared an interest in Crosslacon Ministry.

Councillor Dorgan declared an interest in Trudy Harrison.

Councillor Messenger declared an interest in Exchange Corner North West, Phoenix Youth, Cleator Caring Moor.

Councillor Denwood declared an interest in Exchange Corner North West, Cleator Caring Moor.

136/19 Applications to the Clerk, for dispensations.

None Received

137/19 Public Participation.

Val Marshall on representing St Leonards Church Cleator outlined plans to increase use of the church and allow the public and coast to coast walkers to take advantage of extended opening (two hours per day) and the provision of light refreshments. The Church is currently only used twice a month and this scheme would allow people to see the church and learn about the history it was stated that coast to coast walkers are often seen sheltering outside the church. A Request for a £100 donation towards the project was made to enable the purchase of a key press, posters and notice boards.

Copeland Councillor Branney stated that anything that encourages tourism and more visitors should be encouraged and praised the friendly approach being made by St Leonards. It was noted that people are grateful of the chance to refill water bottles.

Members asked if the scheme was for the Church or Church Hall and it was confirmed the scheme is for the Church as it is of historic interest.

The question of whether this scheme had been approved by the Crosslacon Ministry was asked. Ms Marshall confirmed that the St Leonards Church Parish Council were aware of the scheme and supported it.

Ms Marshall stated that weeds in the area did not make a good impression and was informed this subject was to be discussed later in the agenda. It was later agreed to ask the Lengthsman to strim the weeds on Main Street.

Councillor F Morgan stated that the number of children in care in West Cumbria is a problem that needs to be addressed.

Councillor's Messenger and Denwood arrived.

He Further stated that there is lots of pressure due to budget cuts and similar issues are being found with elderly social care. There are currently 1/3 of children are living in poverty. Councillor Jones Bulman advised that she has been appointed the Copeland Elderly Persons Champion and is looking to carry out a piece of work within Copeland. Councillor Morgan offered to provide contacts within the County Council. Councillor Morgan stated that they are trying to get extra care for the elderly and will continue to provide day services, but they may have to move around the area. Members stated that Age UK had moved day care facilities from Cleator Moor to Workington.

With reference to the previous meeting and discussion about the Kangol site, Councillor Branney congratulated Cleator Moor Town Councillors stating they had left Sellafield (Mr Rooms) in no doubt regarding the concerns about the 600 space, park and ride car park at the Kangol site. He stated that Sellafield are dumping their problem on Cleator Moor and concerns raised were not taken on board. Disappointment was expressed that Copeland Borough Council had given permission and that the scheme was of no benefit to Cleator Moor, Members stated that it was to the detriment of Cleator Moor.

138/19 To discuss Cleator Litter problem

The question was raised whether this issue was prevalent at a particular site and confirmation was given that it was in the area of Church Street, Kiln Brow and Main Street. Clerk stated that this would be flagged up to do a litter pick, Ms Marshall said it was more of a weed problem than litter. It was noted that Phoenix Youth had recently completed a litter pick around the Square area and planned to carry out further litter picks in September and October. Discussions took place about tidying the area and members resolved request the Lengthsman to strim the weeds.

139/19 To review planning applications:

Members reviewed application 4/19/2210/OF1 - Installation two new cantilevered balconies at 3 Keekle Mews - Mr A Downes and recorded no objections:

Clerk informed members that Copeland Borough Council had asked a question regarding the application 4/19/2119/OF1 for properties on Kier Hardie Avenue in relation to members concerns that Japanese Knotweed on the site. Members were asked to identify the location of the weed. It was confirmed as being between Kier Hardie Ave and Dent Square behind the dilapidated garages. Clerk to respond to Copeland with this information.

140/19 To review correspondence.

The following correspondence was reviewed:

| | Date Rec'd | From | Regarding | Action |
|----|-------------------|---------------------------------------|--|------------------|
| 1 | 10/7/2019 | Cumbria County Council | Trading Standards Annual Report | For information |
| 2 | 15/07/2019 | Copeland Borough Council | Copeland Matters Newsletter | For information |
| 3 | 16/07/2019 | Cumbria County Council | Pension Employer consultation & Triennial Valuation | For information |
| 4 | 17/07/2019 | Cumbria County Council | Copeland remainder traffic regulation order review-Consultation | For information |
| 5 | 22/07/2019 | Cumbria Association of Local Councils | Cumbria Association of Local Councils Newsletter | For information |
| 6 | 19/07/2019 | Resident | Fence left on path Greystone to Kier Hardie. | Reported to Home |
| 7 | 31/07/2019 | Natural England | North West Coastal Access Monthly Update | For information |
| 8 | 02/08/2019 | CALC | The Copeland Governance Academy. CVS Training Opportunity | For information |
| 9 | 05/08/2019 | Cumbria County Council | Working Together Service | For information |
| 10 | 05/08/2019 | Cumbria Association of Local Councils | Joint Office of the Police and Crime Commissioner and Cumbria Constabulary Survey. | For information |
| 11 | 05/08/2019 | Cumbria Association of | Developing your skills 2 nd Draft | For information |

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|----|------------|---------------------------------------|--|-----------------|
| | | Local Councils | | |
| 12 | 05/08/2019 | Cumbria Association of local Councils | Developing your skills | For information |
| 13 | 06/08/2019 | Skills 4 You | Skills 4 You | For Information |
| 14 | 07/08/2019 | Copeland Borough Council | Copeland Matters Newsletter | For Information |
| 15 | 09/08/2019 | CCC - Georgina Ternent | Follow up from Copeland Health and Wellbeing Forum | For information |

Clerk also informed members that Egremont Town Council are to undergo Code of Conduct Training with CALC and there is the opportunity for Members to join this training which would result in a cost saving if done together, any Member interested to inform The Clerk.

141/19 To discuss the Town Council's online presence.

Discussions took place regarding the website, Councillor Dorgan commented he had been looking at the website in terms of information and that it looked a bit thin. It was confirmed that a decision had been taken to streamline the content when the new website was developed.

142/19 To discuss a way forward for a Gateway Project.

Discussions took place about a possible Gateway Project, members were asked to express interest in forming a working party.

Interest was expressed from Councillor Dorgan, Councillor Ford, Councillor Messenger, Councillor Denwood, Councillor J Hully, Councillor Eldon and Councillor Jones-Bulman. Clerk will circulate a suitable date.

Members asked the question about Town Twinning, Clerk to investigate the process.

143/19 To discuss Remembrance Day arrangements

Discussions took place regarding Remembrance Day and the following noted:

- The Police may be present but will be unable to provide cover for the parade.
- Confirmation has been given that PCSO's will be unable to provide training to volunteer Marshall's.
- Clerk has investigated possible training course but any available are too in-depth for our needs, the possibility of walking on the footpath was not supported by members.

- Clerk confirmed that a request for volunteers had been placed on Cumbria exchange receiving 170 views but no offers.
- Cones have been provided by Councillor Burns.
- We need 6 volunteer Marshall's and 2 spare marshals in case of absences.
- The possibility of A boards was discussed.
- Councillor Burns was investigating the possibility of extra support and the loan of radios.

It was agreed to add this as an agenda item to discuss arrangements at the October meeting.

144/19 To receive verbal reports from other meetings

- RNEC - 23rd July 2019 Councillor Hully confirmed the meeting received updates from the Parishes
- Community Interest Company - 8th August 2019. Councillor Ford confirmed this meeting is taking place on Wednesday 14th August.

145/19 To nominate a member to review amended Financial Regulations.

Councillor Ford and Councillor Wood have agreed to review the documentation with the Clerk before the September meeting. Amended regulations will be circulated to all members.

146/19 To receive the Clerks report.

- The newly installed bin at Birks Road is being well used and emptied regularly by Copeland Borough Council. A further request to consider the installation of a bin outside Ann Morgan's shop has been refused.
- Rubbish accumulated in a garden at Ehen Road is being investigated by Copeland Borough Council's Environmental Health Department.
- Fly tipping on land near the public footpath besides St Mary's Church is being removed by Cumbria County Council.
- Copeland Borough Council confirmed that there is no set frequency to road sweeping activity, but they will, where necessary request street cleaning.
- Contact has been made with the Environment Agency regarding the stagnant pond at the rear of the Bighill. They confirmed that they would only become involved if the issue affected a water course. Clerk to make contact with Home as it is likely the drains in this area are a Home responsibility.
- Whitehaven Skips - Commentary regarding the condition of the Whitehaven Skips site has been sent to Mr D Hughes of Cumbria County Council and also to Environmental Health Department at Copeland Borough Council.

- Home have confirmed on the 18th July 2019, that the streetlights at Priory Drive have been logged for repair. A request to Home for a repair date was issued on 7th August 2019. A response is awaited.
- Contact has been made with Copeland Borough Council about youths accessing the former mill at the Kangol site and a request has been issued to ensure the buildings are secure. It has been confirmed that permissions are being sought to demolish some of the outer buildings and part of the works will include greater security on the site.
- Copeland Borough Council have acknowledged responsibility for the overgrown footpath running alongside Bowthorn Road and will endeavour to clear the path, make the steps safe and replace some of the seating over the coming weeks.
- Greenwich Leisure Ltd (GLL) have advised that they are commissioning an independent report to ensure the specifications required for a replacement astro turf are correct before submitting to the tender process. This will inevitably cause a delay to the replacement of the playing surface, but GLL want to ensure the most appropriate surface is installed. Clerk to inquire if the planned closure of the surface in the autumn will still take place.
- The draft design for the Airmen Memorial Board has now been sent to the Royal Airforce to gain their approval to use the RAF logo, prior to placing the order. The seats have arrived and are due to be installed over the next week.

147/19 Update on Phoenix Fun Day.

Clerk confirmed that it was a good day and an update from Paul Rowe had been circulated to members.

Councillor Morgan Councillor Branney and Val Marshall left the meeting

148/19 To consider applications for financial support.

Members approved a grant of £150 to St Leonards Church.

149/19 Finance:

- Resolved that the schedule of accounts for August 2019 be approved and paid.

| Name | Voucher Number | Cheque Number | Amount |
|-----------------------|-----------------------|----------------------|---------------|
| E.On | 62 | 303362 | 179.66 |
| Solon | 63 | 303363 | 141.60 |
| CNG | 64 | 303364 | 46.32 |
| JD Garden Services | 65 | 303365 | 103.00 |
| Phoenix Youth Project | 66 | 303366 | 2000.00 |

| | | | |
|------------------------|----|--------|------------------|
| ADT | 67 | 303367 | 144.43 |
| Canon | 68 | 303368 | 83.22 |
| CBC | 69 | 303369 | 27.00 |
| H Gilmour | 70 | 303370 | 1537.24 |
| S Richardson | 71 | 303371 | 1149.87 |
| Local Government | 72 | 303372 | 779.80 |
| C McGee | 73 | 303373 | 106.73 |
| works 4 You | 74 | 303374 | 382.74 |
| PKF Littlejohn | 75 | 303375 | 480.00 |
| CBC | 76 | 303376 | 953.89 |
| Property and Landscape | 77 | 303377 | 192.00 |
| TOTAL | | | £8,307.50 |

- Resolved that the bank reconciliations be noted.
- Resolved that the end of year 2018/19 Annual Governance and Accountability Return is received and noted.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

150/19 To ratify expenditure on Fool's Paradise £715.00 for the Christmas market.

Resolved that £715.00 be approved for street theatre for the Christmas Market.

151/19 To consider expenditure on the Whitehaven Guide for a Christmas Advert

Resolved that advertising space in the Whitehaven Guide be purchased at a cost of £390.00 to support the Christmas Market and Light Switch On event. Councillor Ford to supply the advertisement.

152/19 Items for inclusion on the next agenda.

It was agreed to discuss the amended Financial Regulations during the next meeting. Members were advised to contact the Clerk with any further items. Discussion around the broken fence at Norbeck Park (an emergency issue) took place with members agreeing to cover the cost of a replacement fence (£583.38) although ownership of the area could not be confirmed. This item to be included on the September agenda.

153/19 To approve the date of the next meeting, scheduled for Tuesday 10th September 2019.

The date of the next meeting was confirmed as the 10th September.

Meeting closed at 8.40pm.

Signed

Dated