

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

Telephone 01946 810242

E-Mail cleatormoortowncouncil@btconnect.com

TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 12th MARCH 2019 at 6.30pm**

Yours faithfully

H C Gilmour

Mrs H C Gilmour

5th March 2019

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 12th February 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. To discuss the astro turf facilities at Cleator Moor with Mr S Butterworth
6. Public Participation.
7. To review planning applications:
8. To discuss the Pride of Place Public Realm Project
9. To review correspondence.
10. To receive verbal reports from other meetings:
 - Pride of Place Public Realm Meeting - 20th February 2019
 - CALC Three Tier Meeting - 27th February 2019
11. To discuss WW2 aeroplane crash on Dent Fell and the potential siting of a memorial bench/board.
12. To approve the revised risk assessments.
13. To receive the Clerks report.
14. To approve the annual meeting schedule

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

15. Finance:

- To approve a schedule of accounts for February 2019.
- To note bank reconciliations up to the end of February 2019.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

16. To discuss roles and responsibilities

17. To discuss forthcoming interviews for Clerk to the Council role.

18. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.

19. To approve the date of the next meeting.

DRAFT MINUTES OF ORDINARY MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 12th FEBRUARY 2019

At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present: Cllr L Adair
Cllr P Burns
Cllr O Dorgan
Cllr N Ford (Chair)
Cllr D Hully
Cllr J Hully
Cllr L Jones-Bulman
Cllr M Messenger
Cllr C Moores
Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan, Copeland Borough Councillors D Banks and H Branney, Mr B Patterson of Home, PCSO S Watson, Mrs L Jenkinson of the Whitehaven News and members of the public Mr G Meenehan and Mr and Mrs Pearl.

Apologies have been received from Town Councillors M Denwood and D Riley.

014/19 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 8th January 2018.

Resolved that the minutes be approved and signed.

015/196 Declarations of Interest, on items of the agenda.

Councillor Moores declared an interest in Works 4 You, Home 2 Work, Skills 4 You, Cleator Moor Community Interest Company, Exchange Corner NW and Cleator Caring Moor. Councillor J Hully declared an interest in Home Group, planning, Regen North East Copeland, Mr Minogue, allotment and Mr B Patterson. Councillor Messenger declared an interest in Exchange Corner NW, Phoenix

Youth, Home Group, Cleator Caring Moor and Mrs Hyland. Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Board, Healthwatch, Town Hall and Stirling House. Councillor Dorgan declared an interest in residents adjacent to Bowthorn Road and Trudy Harrison. Councillor Jones-Bulman and Wood both declared interest in the allotments.

016/19 Applications to the Clerk, for dispensations.

None received.

Councillor J Hully and L Jones-Bulman left the meeting while all matters relating to planning were discussed.

017/19 To receive an update from Mr B Patterson of Home regarding Home's regeneration plans.

Mr Patterson apologised for the late notice of a recent exhibition regarding Home's regeneration plans. He presented the information from the exhibition, showing artists impressions of a new development at Kier Hardie Avenue. There will be twenty new properties with a mix of 2,3 and 4 bedroomed houses and 2 bedroomed bungalows. They aim to keep the green space and also provide links through the housing to other areas of the estate. All properties will have off street parking. It is hoped an application can be submitted to Copeland Borough Council planning department by the end of February with building work starting in the autumn if the approval is granted. Mr Patterson confirmed that some of the properties would be offered for sale on the open market and some for rental purposes. 1 bedroomed flats were not being considered for this phase of the development but could be considered if there is an identified need for later phases. There would be not be any properties offered for shared ownership in the current phase. It was noted that there is an over supply of 3 bedroomed rental properties and many people would like to decant to smaller properties. Mr Patterson responded that he hoped the variety of property sizes would enable people to stay in the communities they currently live in with a suitable sized property for their needs.

Mr Patterson left the meeting.

018/19 Public Participation.

Mr G Meenehan attended the meeting asking for the support of the council to object to planning application 04/19/2003/OR1 residential development at Bowthorn Farm. Mr Meenehan voiced his concern that the development did not sit within the town boundary and that the loss of green space would devastate a prolific population of wildlife that currently resides in the development site. He

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

was concerned that the proposed access road would be hazardous at the point it meets Bowthorn Road, and the proposed layout would suggest an intention to extend the road and build further properties on more green land in the future. He voiced further concerns that the proposed removal of some hedges could cause subsidence and flooding. The surface water from this development leads into Bowthorn Beck which in turns falls into Norbeck, which is noted to be over capacity and has caused flooding issues in previous years for properties.

Mr Pearl echoed Mr Meenehan's concerns and added that the development would put a strain on existing services. He objected to the fact that the Borough Council did not have a robust local plan and an identified 5-year supply of deliverable housing sites. Mr Pearl was advised that this was an issue to take up with the planning authority. It was highlighted that the population of this area was declining and with many developments already approved the need for more development was questioned. Members of the public were urged to attend the planning panel to voice their concerns.

PCSO S Watson gave an overview of recent criminal activity in the area. It was noted that the crime figures were average for this time of year. PCSO Watson urged people to report any issues however small, as any intelligence helped to connect other information. Discussion around drug problems took place.

Councillor Banks advised that the parking charges in the Borough would not be increasing.

Councillor Morgan advised that the road between Clints roundabout and Woodend would be closed for maintenance from Monday 18th February for one week. He acknowledged this would cause some disruption. He noted the aim is to ensure a fair distribution of repairs throughout the area. Councillor Banks noted that the County Council should be commended for the amount of work they are undertaking. Materials to repair the bridge over the ford have been obtained and awaiting for Environment Agency approval to commence work. Councillor Morgan confirmed a recently reported manhole issue has been passed onto United Utilities. He further confirmed that gully cleaning in Cleator Moor should be carried out this month.

Councillor Branney inquired if there has been any update regarding the contaminated land at the rear of Birks Road. Clerk confirmed that last update had been circulated in January. Councillor Morgan commented that he had reported this issue to the Highway Authority. Clerk to follow up

019/19 To review planning applications:

Members reviewed the following applications and recorded no objections:

- 04/19/2005/OF1 - Single storey extension, 4 Dale Close, Keekle Meadows - Mr and Mrs Cornish
- 04/19/2028/OF1 - Installation of lights to illuminate sports field below Red Beck Road, Cleator Moor - Wath Brow Hornets RLFC.
- 04/18/2419/OF1 - Variation of condition for 10 Hilden Road -

With respect of application 04/19/2003/OR1 - Reserved matters application for access, scale and layout (6 dwellings) land at Bowthorn Farm - Mr and Mrs Hyland. Members wish for their objections to this development be recorded as follows: The site does not sit within the town boundary as designated in the Local Plan 2013-2028, Site Allocations and Policies Plan Land for Preferred Development, January 2015. The proposed access onto the highway is outside the speed limits for the town and creates a potentially dangerous route for vehicles entering and exiting the development. This is in addition to the existing made up road (serving existing properties) which is meters away from the proposed road. Members object to the loss of green space and the loss of natural habitats for wildlife. Members inquired if Defra have been consulted on this application with respect to the loss of green space? The drainage for this site will fall into Norbeck which has been identified as being under capacity to take current water levels, and that there is a need for it be upgraded. Adding further surface water to this water course will create the potential for flooding further downstream. Members request the opportunity to speak at the planning panel when this application is discussed.

020/19 To consider the recommendation for street names for the High Grange Development at Mill Hill.

Resolved that the suggested street names be supported. Clerk to inform Copeland Borough Council Planning Department.

021/19 To discuss the Pride of Place Public Realm Project

A meeting was held on 1st February of the project group. Councillor Jones-Bulman was in attendance. It was noted that the Copeland Borough Council proposals for the regeneration of the Square still remained the same, and an amended proposal has not been tabled, despite recommendation and commentary from the Town Council. Members agreed that should the proposal not be agreeable to members, a financial contribution would not be made. A meeting is

scheduled for 20th February to discuss details with the Mayor of Copeland and the Regeneration Team.

022/19 To review correspondence.

The following correspondence was reviewed:

Date Rec'd	From	Regarding	Action
08/01/2019	Cumbria Constabulary	Crime update for December 2018.	For information
08/01/2019	CBC	Copeland Matters Newsletter - January.	For information
08/01/2019	Crime Commissioner	Survey competition request.	For information
09/01/2019	United Utilities	United Utilities applies for continuation of water licence.	Clerk to register objection to extending the licence.
10/01/2019	CBC Planning	Response regarding inquiry about a road safety audit for planning application for five dwellings on Birks Road.	For information
15/01/2019	CBC	Former gasworks at Birks Road - Environmental works.	For information
16/01/2019	CCC	Collecting data on traditional signs.	To respond
18/01/2019	CCC	Copeland Health and Wellbeing Forum - Thursday 7 th February at 2.00pm at the Beacon.	For information
21/01/2019	Home - Mr B Patterson	Ongoing maintenance issues.	For information
21/01/2019	CCC - A Lamb	Information supporting Integrated Risk Management Plan.	For information
21/01/2019	Home - Mr B Patterson	Public exhibition - Cleator Moor Regeneration Project - 23 rd January - Civic Hall.	For information
23/01/2019	Mr T Knowles	Copy of letter to the Whitehaven News regarding planning.	For information

28/01/2019	CALC	North West Coastal Access Monthly Update - January 2019.	For information
04/02/2019	CCC - F Morgan	Free smoking and vaping awareness training in Copeland.	For information
04/02/2019	CALC	CALC Newsletter - February 2019.	For information
04/02/2019	Wyndham Manor	Letter of thanks for donation.	For information
04/02/2019	CBC	Election - Briefing session for prospective candidates.	For information
04/02/2019	Home - Mr B Patterson	E-mail of apology for late notice of the public exhibition - Regeneration Project.	For information
05/02/2019	CBC	Notice of works to re-lay the blocks in the car park on the Square - work commencing 18 th February for approximately 3 weeks.	For information
05/02/2019	CBC	Copeland Matters Newsletter - February.	For information
06/02/2019	Phoenix Youth Project	Notice of the AGM - Friday 22 nd February 2019 at 12 midday.	Councillor Messenger to attend.
06/02/2019	CBC Planning	Notice of planning appeal by Lakes Associates Ltd	Clerk to respond re-highlighting concerns over the development and to note commentary of loss of green land.
11/02/2019	Phoenix Youth Project	Copy of press release - Thank you for the donation.	For information
11/02/2019	Cleator Women's Institute	Letter of concern/complaint regarding the planting outside the former Methodist Chapel at Wath Brow and change of door	Clerk to pass concerns to CBC Planning.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

		colour.	
11/02/2019	CCC	Temporary Road Closure - A5086 Cleator from its junction with the A595 for 950 m - 18 th February for approximately 1 week.	For information
12/02/2019	CALC	Making Tax Digital	For information
12/02/2019	Cumbria Constabulary	Crime update for January 2019	For information

023/19 To receive verbal reports from other meetings:

- Regen North East Copeland - 15th January 2019 - Councillor J Hully advised that discussion around the Pride of Place Public Realm scheme took place. RNEC did not support the proposed plans.
- Public Space Protection Order - 17th January 2019 - Councillor Ford gave an overview of proposals for public space protection orders, mainly to combat anti-social behaviour and dog fouling around parks. The meeting was called by Julie Betteridge and Councillor M Holliday. Councillor Moores and Ford were in attendance and are awaiting updates from the meeting.
- Sellafield Parking Issues - 28th January 2019 - Councillor Ford attended the meeting and raised concerns regarding the increase in the volume of vehicles travelling through our town. The car park at Kangol was noted to be the largest of all the park and ride facilities and there appeared to be no appreciable difference with the volume of cars on the A595 since the car parks have been in operation. Complaints from the public were raised at the meeting.
- Launch of Realising Our Potential Project - 11th February 2019 - Councillor Jones-Bulman gave a report on the session which was also attended by Councillor Ford. The scheme has been designed to support individuals to get involved in their community and help with confidence building skills. There is funding for the scheme for two years and individuals can be supported for as long as the need within that time frame. The scheme is open to individuals of any age.

024/19 To discuss WW2 aeroplane crash on Dent Fell and the potential siting of a memorial bench/board.

Discussion around costs and locations for this project took place. Members agreed a working party comprising of Councillor Burns, Ford, Wood and Hully to

review options and bring a proposal back to a future meeting. Clerk to arrange a meeting.

The Chairman moved standing orders to extend the meeting at this point.

025/19 To consider requesting the inclusion of Dent Fell within the National Park.

Councillor Branney highlighted the proximity of the Lake District National Park boundary to Dent Fell and pointed out that the fell provided the same landscape character to meet National Park requirements. He noted that a number of other parishes would have similar landscapes and may be interested in working together to present a joint bid to the National Park. Members resolved that the Clerk and Chair meet with Councillor Branney and other interested parishes to discuss. Councillor Branney to raise the issues initially with other parishes.

026/19 To receive the Clerks report.

- Members to note that the project at the Youth and Community Centre to provide drop kerbs outside the centre has not been approved by Cumbria County Council. The Youth and Community Centre's application for funding has been withdrawn, but they ask that they may approach again at a later date for another project.
- A complaint has been received regarding the condition of the play area at Jacktrees Road.
- Contact has been made with Home for a walk about around the Wath Brow estate. Possible dates have been provided to Mr Varah of Home and a response is awaited.
- Cleator Moor Celtic have secured the final piece of funding to build a stand at the ground on Birks Road. It is hoped the stand will be in place by mid March.
- Details of a number of derelict homes and measures to bring them back into use have been supplied by Copeland Borough Council and shared with members.
- An electrical inspection of the wiring has been arranged and should be completed in the coming weeks. It was last completed five years ago.
- Information was requested on any available retail premises for a new project lead by a local social enterprise. The possibility of using a Town Council allotment for the same project was also discussed.

027/19 To review and approve insurance policy YLL-122002-5153 with Zurich Insurance for the term 12th March 2019 to 11th March 2020.

Resolved that the annual insurance policy, being continued from the previous year, be approved. Any amendments to be included as appropriate throughout the year.

028/19 To nominate a working party to review risk assessments.

Councillor J Hully and C Moores agreed to review the risk assessments on a date to be confirmed.

029/19 Finance:

- Resolved that the schedule of accounts be approved and paid:

Name	Voucher Number	Cheque Number	Amount
Zurich	176	303126	2177.08
Not Used	177	303127	
Works 4 You	178	303128	60.00
Aquaid	179	303129	19.80
E.on	180	303130	169.97
British Gas	181	303131	445.15
Canon	182	303132	67.91
Works 4 You	183	303133	60.00
H Gilmour	184	303134	1499.99
Local Government Pension	185	303135	442.43
C McGee	186	303136	101.79
Viking	187	303137	136.33
Viking	188	303138	13.64
Contract Natural Gas	189	303139	246.84
TOTAL			£5,440.93

- Resolved that the bank reconciliations up to the end of January 2019 be noted.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

030/19 To approve contract for grounds maintenance works - Mill Hill, Prospect Row, St John's and sundry other works.

Resolved that the contract be awarded to Copeland Borough Council Parks Team with a value of £9,538.86

031/19 Staffing Appraisal/Issues.

Members to note that the annual staff appraisal was carried out in January 2019. It was also noted, the Clerk's intention to leave employment of the council later in the year.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

032/19 Items for inclusion on the next agenda.

Resolved to discuss the astro turf at the next meeting and invite Mr S Butterworth to join the discussion.

033/19 To approve the date of the next meeting.

Resolved that the next meeting be scheduled for 12th March 2019.

Meeting closed at 9.30pm