

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

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**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 10<sup>th</sup> JULY 2018 at 6.30pm**

Yours faithfully

*H C Gilmour*

Mrs H C Gilmour

3<sup>rd</sup> July 2018

Welcome and opening words.

**AGENDA**

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 19<sup>th</sup> June 2018.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
  - 04/18/2261/OF1 - New ground floor bedroom and bathroom for disabled use and ramped access - 11 Kier Hardie Avenue - Mrs K Murphy.
  - 04/18/2278/OF1 - Removal of existing conservatory and erection of single storey extension to form kitchen and dining room - 1 East Dent Cottages - Mr and Mrs J Clements
  - 04/18/2276/OF1 - Erection of two storey side extension and rear lean-to extension - 10 Hilden Road - Mr D Blackwell and Miss L Leece
  - 04/18/2279/001 - Outline application for nine dwellings with all matters reserved land to the north of Floss Meadows - Mr R Mulholland
7. To review correspondence.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

8. To receive verbal reports from other meetings:
  - Pride of Place Public Realm - 21<sup>st</sup> June
  - REGEN - 26<sup>th</sup> June
  - Community Interest Company - 27<sup>th</sup> June
9. To discuss Cleator Moor Library.
10. To receive the Clerks report.
11. To approve and adopt the revised Model Standing Orders 2018.
12. To consider requests for sponsorship.
13. To discuss inspections of Town Council land.
14. Finance:
  - To approve a schedule of accounts for July 2018.
  - To note bank reconciliations up to the end of June 2018.
  - To review expenditure against budget - April - June 2018

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

15. To discuss e-mail communications from a member of the public.
16. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
17. To approve the date of the next meeting scheduled for 14<sup>th</sup> August 2018.

**DRAFT MINUTES OF ORDINARY MEETING OF**

**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 19<sup>th</sup> JUNE 2018**

**At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING**

Present      Cllr M Denwood  
                  Cllr O Dorgan  
                  Cllr N Ford (Chair)  
                  Cllr D Hully  
                  Cllr J Hully  
                  Cllr M Messenger  
                  Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan.

Opening words welcome were delivered by Councillor Ford.

Apologies have been received from Cleator Moor Town Councillors L Adair, P Burns, L Jones-Bulman and D Riley. Also, from County Councillor A Lamb and Copeland Borough Councillor H Branney.

**102/18 To approve and sign the minutes of the Annual Meeting of Cleator Moor Town Council held on 15<sup>th</sup> May 2018.**

Resolved that the minutes be approved and signed.

**103/18 Declarations of Interest, on items of the agenda.**

Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, Sustrans, WCCF, West Cumberland Hospital Project

Boards, R Mulholland, Town Hall, CALC,/NALC, Health Watch and Cumbria Rungwe Community Link - Nathan Adair.

Councillor J Hully declared an interest in planning, repainting of memorial, R Mulholland, Columba Club and Lourdes.

Councillor Denwood declared an interest in Home Group, ECNW and Cleator Caring Moor.

Councillor Messenger declared an interest in Exchange Corner NW, Phoenix Youth and Cleator Caring Moor.

Councillor Wood declared an interest in footpath repairs - Queen Street, New Crown Pub and R Mulholland.

Councillor Dorgan declared an interest in Cumbria Rungwe Community Link.

#### **104/18 Applications to the Clerk, for dispensations.**

None received.

#### **105/18 Public Participation.**

Councillor Morgan advised the meeting that planned works to footways in Queen St and Duke St is ongoing over the next 2-3 weeks. £25,000 has already been spent with a further £30,00 of work commissioned. Pot hole repairs have been identified in the Wath Brow area and these will be done later in the year.

Lighting column replacement is ongoing at Leconfield St and Whitehaven Road which should see an improvement in lighting in that area. The road at Keekle is currently closed to traffic. Councillor Morgan has been looking at grass cutting on the Ehenside site to try and get some of the area cut back following the dry spell of weather.

Members asked Councillor Morgan to look into possible repairs to the footways on High Street and overhanging brambles on Jacktrees Road which were highlighted as a hazard. Concern was expressed regarding buses not stopping at Cleator, the condition of pavements and road in the Wyndham Street area, obstructions to the Highway at Todholes Road and no diversion signs being displayed for the Keekle closure.

Councillor Lamb in his absence asked for members to be informed that a meeting had been held with Highways alongside Mr R Metcalfe and Mr R Outhwaite both of Regen North East Copeland to discuss the proposal for the footpath from Wath Brow to Ennerdale. Also, that the missing letters from the sign at the entrance to Cleator Moor has been reported and a new sign ordered. No update was available regarding the Red Beck Park/Frizington Road flooding issue.

### **106/18 To review planning applications:**

The following applications were reviewed with no objections recorded:

- 04/18/2258/001 - Outline application for the erection of a single dwelling Burton House, Bowthorn Road - Mr M Pennington.
- 04/18/2253/OL1 - Listed building consent for external paintwork and new door 19/20 High St and 1 Union St - Mr L Stevens
- 04/18/2208/OF1 - Detached house and garage - 1 Cricketers Way - Mr and Mrs P Curnow.

With regards to application 04/18/2223/OR1 - Erection of a detached dwelling on plot 1 plus entrance walling arrangement at Keekle Meadows - Mr G Reed, members asked that Cumbria County Council Highways - Copeland be contacted, to confirm the entrance arrangement is suitable and the visibility splays adequate.

With regards to application 04/18/2255/OF1 - Replacement of existing windows and doors, including configuration alterations to front elevation by removal of existing timber features over the doors - 23-25 High Street - Mrs C Wright, members asked for confirmation that the application is compliant with the Conservation Area Guide and the UPVC is acceptable in this area.

### **107/18 To review correspondence.**

Members reviewed the following correspondence:

<b>Date Rec'd</b>	<b>From</b>	<b>Regarding</b>	<b>Action</b>
22/05/2018	Deborah Marsh	United Utilities Water Supply Project	Circulated to Members
26/05/2018	CCC	What's On - In Copeland Libraries - June	For information
01/06/2018	CALC	June Newsletter	For information
05/06/2018	CBC - D Ward	Update on tender evaluation meeting	For information
14/06/2018	CBC	Copeland Matters	Circulated to Members
09/06/2018	Mr R Mulholland	Freedom of information request	For information
07/06/2018	Traffic Management Team	Temporary Road Closure -Queen St - 18 <sup>th</sup> June for 2 weeks	For information
10/06/2018	CCC F Morgan	Stroke Services - Consultation	Circulated to

		Event 19 <sup>th</sup> June, 2-4pm in Civic Hall	Members
11/06/2018	CBC - D Ward	Notice of inception meeting with TGP Landscape Architects - 21 <sup>st</sup> June 2.30-4.30pm	For information
14/06/2018	Mr R Patterson	Cleator Moor Astro Turf - Resurfacing	Clerk to contact CBC
14/06/2018	Mr G McGrath	Invitation to attend a feed-back session to Montreal School Children	Councillor Denwood, Ford and Messenger to attend. Clerk to confirm
18/06/2018	Mr D Jones - Greenwich Leisure	Changes to the current name of Copeland Bowls Centre	Members suggested Cleator Moor Leisure or Recreation centre. Clerk to respond
18/06/2018	Mr B Patterson - Home	Correspondence to Wath Brow residents	Circulated to Members
19/06/2018	Cumbria Constabulary	Police update - June 2018	For information
Various	CCC	<p>Press Releases</p> <ul style="list-style-type: none"> <li>• Barbecue safe this summer</li> <li>• Campaign launched during foster care fortnight to find 20 more foster carers for Cumbria's Shared Care Scheme</li> <li>• Authors to visit Cumbria as library campaign celebrates 10 years</li> <li>• Don't miss the bus - school transport deadline approaching</li> <li>• Foster carers enjoy</li> </ul>	

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		<p>walking with alpacas during foster care fortnight</p> <ul style="list-style-type: none"> <li>• Beware of doorstep rogues</li> <li>• Call for new community transport volunteers ahead of National Volunteer Week 2018</li> <li>• Active 10 app helps adults get active this summer starting with just 10 minutes</li> <li>• Discover exciting opportunities at Festival of Learning taster events</li> <li>• Double Coup for Cumbria as Tour of Britain returns to county</li> <li>• This Father's Day Cumbria County Council is calling on families across Cumbria to think about fostering</li> <li>• Cumbria County Council's Cabinet invest £6m to support the county's carers</li> <li>• Fraudsters lose out on over £20,000</li> </ul>	
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**108/18 To receive verbal reports from other meetings:**

Chamber of Trade - 16<sup>th</sup> May. The meeting discussed the ongoing refurbishment of the former Murray's Chemist shop, which once finished will encompass office accommodation and hot desking facilities. Discussion around how the town is doing and what can be done to improve things took place.

Meeting with the Mayor of Copeland - 23<sup>rd</sup> May. The Chairs and Clerk of all the Town Councils in the Borough were invited to meet with the Mayor to discuss plans for the forthcoming Remembrance Day service and the 100<sup>th</sup> Anniversary of the end of World War 1.

Public Realm Project – 31<sup>st</sup> May. A meeting to assess potential consultants against the criteria for the Public Realm Project took place. Councillor L Jones-Bulman was in attendance and a suitable consultant was identified.

Stroke Services Meeting 18<sup>th</sup> June. Councillors J Hully and Wood attended the consultation meeting regarding relocating stroke services from West Cumberland Hospital to Carlisle. The meeting was well attended and objections to this proposal voiced. Clerk to write suggesting services remain at Whitehaven and Carlisle patients travel for treatment as all the equipment and facilities are currently housed at West Cumberland Hospital.

### **109/18 To receive the Clerks report.**

- Clerk highlighted a document received on 16<sup>th</sup> April from Mr R Mulholland via Councillor R Wood, was circulated to members on 16<sup>th</sup> May 2018
- Kangol Site - Complaints about youths accessing the old mill at the Kangol Site have been reported to Copeland Borough Council. Officer Mark Key recently confirmed that the site has now been secured.
- Complaints about rats on the allotment gardens have been received. This has resulted in the Town Council's pest control contractor placing an extra six bait stations in that area.
- The poor condition of the blocked paving on Cleator Moor has been reported to Copeland Borough Council. Officer Les Donnan has been to inspect.
- Fly tipping on land just off Ennerdale Road has been reported to Copeland Borough Council.
- A number of derelict homes in Cleator Moor have been reported to Copeland Borough Council. Three e-mails have been issued to CBC, but as yet no response has been received.
- Work to reinstate the window and sandstone sill at the site of the automated cash machine on the former Natwest Bank has been carried out. Clerk to check with planning enforcement that the work is satisfactory.
- Three wooden steps at the Bighill have been highlighted as being dangerous. Clerk has authorised a contractor to carry out repair works.
- A resident from Brierly Road has complained about over hanging trees at the Bighill site. Clerk to ask Mr C Roberts to take a look.
- The Sustrans Project is planning a piece of art work in the form of a mural at the Phoenix Bridge. This will involve Colourful North working with Phoenix Youth to develop the design. The work will be carried out on 1<sup>st</sup> August and members of the council are invited to attend.



- A complaint has been received from a High Street resident who has concerns that there are diesel fumes coming through the floor boards. Clerk advised complainant to contact Copeland Borough Council Environmental Health Department.
- Work has started to redesign the web site and transfer of the domain is ongoing.
- The work to demolish the asbestos garage at the High Street site will be undertaken in the next few weeks.

**110/18 To discuss the new Data Protection Regulations and to approve and adopt the following policies and consent forms:**

This item was deferred. Councillor Ford and J Hully to review the following documents with the Clerk:

- Draft Data Protection Policy
- Draft General Privacy Policy
- Draft Retention of Documents Policy
- Draft Freedom of Information Policy
- Draft Consent Form

**111/18 To approve and adopt the revised Model Standing Orders 2018.**

This item was deferred. Councillor Ford and J Hully to review document with the Clerk.

**112/18 To discuss Remembrance Day 2018**

Arrangements for Remembrance Day are ongoing. A meeting with the Clergy is scheduled for 5<sup>th</sup> September. Members gave approval to ask the community to knit/crochet poppies for the event. Clerk to arrange.

**113/18 To confirm a date to carry out inspections of Town Council land.**

Members resolved to carry out an annual inspection of Town Council land on Tuesday 3<sup>rd</sup> July at 10.00am. Councillors Dorgan, Ford and Wood agreed to attend. Councillor Burns had also previously expressed an interest in the inspection.

**114/18 To consider requests for sponsorship.**

A grant application received from a non-resident of Cleator Moor was refused.

**115/18 Finance:**

- To approve a schedule of accounts for June 2018. Resolved that the schedule of accounts be approved and paid.

- Members noted bank reconciliations up to the end of May 2018.

**116/18 To consider the expenditure of £250.00 for the completion of a data audit and associated report.**

Resolved that Blue Shadow Marketing be appointed to carry out the audit. Clerk to arrange.

**117/18 To consider expenditure to repaint the lettering on the war memorial in Cleator Moor Square.**

Resolved that Robertson Memorial be appointed to repaint the lettering at a cost of £82.91. Clerk to arrange.

**118/18 To consider expenditure on festoon lighting.**

Awaiting further quotes for the purchase of 200m of festoon lighting. Resolved that approval to purchase lighting up to £4,200.00 be given to the Clerk. Clerk to circulate further quotes to members on receipt.

**119/18 To consider a financial contribution to the Pride of Place Public Realm Scheme.**

Resolved that a contribution of £25,000.00 be set aside for this scheme. This contribution would carry the proviso that the scheme was agreeable to members of the Town Council, that the Town Councils contribution be fully acknowledged in both the press and on a plaque which would be displayed at the site, plus any ongoing maintenance associated with the scheme would be covered by the land owner. Clerk to issue a letter of intent to Copeland Borough Council Officer D Ward.

**120/18 Items for inclusion on the next agenda.**

Members were invited to contact the Clerk with any items to discuss.

**121/18 To approve the date of the next meeting.**

Resolved that the next meeting be scheduled for 10<sup>th</sup> July 2018.

Meeting closed at 8.35pm.

Signed

Dated

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