

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

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TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 11th SEPTEMBER 2018 at 6.30pm**

Yours faithfully

H C Gilmour

Mrs H C Gilmour

4th September 2018

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 14th August 2018.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
 - 04/18/2339/TPO - Reduction of Ash Tree at 4 Flosch Meadows - Mr R Fye
 - 04/18/2337/OF1 - Siting of Timber Chaltet within curtilage for holiday letting purposes - land at Ballinorig, Whinney Hill - Mr D Wilkinson
 - 04/18/2348/OL1 - Listed building consent for velux conservation window to the rear of property, 12 Old Hall, Cleator - Mr Reade
 - 04/18/2344/TPO - Removal of sycamore tree that has fallen in the River Ehen at Ehen Hall
 - 04/18/2336/OR1 - Reserved Matters - Phase 1 comprising of nine dwellings - plots 1,2,8,9,10,11,13,14 and 15 plus associated

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

infrastructure - land to the rear of Ennerdale View Nursery Mr N
Kay

7. To review correspondence.
8. To discuss the pride of Place Public Realm Project and forthcoming consultation
9. To receive verbal reports from other meetings:
 - Working Together - Highways - 20th August
10. To discuss Cleator Moor Library.
11. To discuss Remembrance Day Arrangements
12. To receive the Clerks report.
13. To approve the draft policy for responding to subject access requests.
14. To receive a copy and sign the Town Council's Data Protection Policy
15. To consider requests for sponsorship.
 - Cleator Moor Youth and Community Centre
 - Cleator Moor Celtic Club
 - Wath Brow and Ennerdale Anglers Club
16. Finance:
 - To approve a schedule of accounts for July 2018.
 - To note bank reconciliations up to the end of June 2018.
 - To receive and note the approved external audit for 2017/18

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

17. To discuss contracts for works
18. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
19. To approve the date of the next meeting scheduled for 9th October 2018.

DRAFT MINUTES OF ORDINARY MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 14th AUGUST 2018

At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present

Cllr P Burns
Cllr M Denwood
Cllr O Dorgan
Cllr N Ford (Chair)
Cllr L Jones-Bulman
Cllr D Hully
Cllr M Messenger
Cllr C Moores
Cllr D Riley
Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan, Copeland Borough Councillor D Banks, Mr H Rooms and Mr D Kelly - Representatives of Sellafield Ltd and Mr N Johnston- Member of the public and Ms L Starkie of the Whitehaven News.

Opening words welcome were delivered by Councillor Ford.

Apologies have been received from Town Councillors Adair and J Hully, County Councillor A Lamb and Borough Councillor H Branney.

138/18 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 10th July 2018.

Resolved that the minutes be approved and signed.

139/18 Declarations of Interest, on items of the agenda.

Councillor Moores declared an interest in Home 2 Work, Works 4 You, Skills 4 You, Exchange Corner NW and Cleator Moor Community Interest Company. Councillor Dorgan declared an interest in N Sharma. Councillor Wood declared an interest in Sellafield Ltd. Councillor Denwood declared an interest in Exchange Corner NW, Cleator Caring Moor and Home Group. Councillor Messenger declared an interest in Exchange Corner NW and Phoenix Youth. Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, Sustrans, West Cumbria Community Forum, West Cumberland Hospital Project Board, Mr Mulholland - Floss Meadows, Sellafield, Town Hall and Healthwatch. Councillor Riley declared an interest in Sellafield Ltd, Copeland Borough Council Local Development Framework and Cleator Moor Community Interest Company. Councillor Jones Bulman declared an interest in SNEB, Copeland Planning and the Public Realm Project.

140/18 Applications to the Clerk, for dispensations.

None received.

Councillor Jones-Bulman left the meeting during item 5,6 and 7 on the agenda (minute ref 141/18, 142/18 and 143/18) and took no part in the discussion.

141/18 To discuss park and ride plans for the former Kangol Factory at Cleator with representatives of Sellafield Ltd - Mr H Rooms and Mr D Kelly.

Mr Kelly and Mr Rooms thanked members for allowing them to attend the meeting to give an overview of the proposals with regard to the Park and Ride facility at Cleator. The principle behind the scheme is to reduce vehicles on the A595 and reduce parking on the Sellafield Site to allow for development. Travel and Movement plans are discussed with Copeland Council to facilitate this and facilities for parking have been set up in Workington, Cockermouth, Rosehill, Seascale and Egremont. Sellafield Ltd are encouraging car sharing and have noted an uptake in the number of people sharing transport and a reduction in vehicles. It is acknowledged, that it is summer holidays and at this time of the year there are more cyclists so monitoring of the scheme will be carried out later in the year.

Sellafield Ltd have provided buses to give people options as there was uncertainty as to how people would respond. Since 23rd July 2018, the start date, there are community buses going through the area plus the Kangol option for park and ride, park and car share or park and cycle. Overall there has been a reduction in vehicles, but it is understood that there is work to be done. Parking is still a problem in some areas, so these cars are leafleted and the correct

parking solution highlighted. If cars are illegally parked, Sellafield Ltd and working with Cumbria Constabulary.

Members raised the issue of the Kangol site being derelict for some years and stated they would like the Old Mill to be developed and pointed out that accommodating staff away from site could be addressed, by renovating and using the site as a working base. Mr Rooms responded that there was a will to consider this option and would feed it back to the broader strategy. Mr Rooms and Mr Kelly were asked if they were aware of the previously approved planning applications for the Kangol Site. They confirmed they were not.

Members asked how much extra traffic would be generated with the Park and Ride, but no figures were available at this point. Mr Kelly and Mr Rooms confirmed that discussions with Cumbria County Council Highways was ongoing. They could confirm that the introduction of Park and Ride facilities elsewhere had seen a reduction of traffic through St Bees and on the Cold Fell Road.

Mr Kelly advised how monitoring of the traffic was being carried out, and with numerous different working patterns on the site, it was unlikely that there would be a surge of vehicles going into or out of the Kangol site at any point.

Members asked why parking spaces had increased from 200 to 600. Mr Kelly agreed to ask the landowner as he submitted the application. Mr Kelly invited dialogue if there were any issues to address.

Members noted that landscaping the area would improve the parking facilities.

Mr Kelly was asked if the site would remain open for the public and he confirmed that he wasn't aware of any plans to lock the site,

Councillor Morgan highlighted the need to liaise with Highways Department as they have all the traffic movement figures and speeds on all the roads through the area. By working together, it may be possible to put pressure on Highways England to upgrade the whole network. Highways Department can provide sound advice which may pre-empt a lot of problems with this scheme.

Mr Kelly and Mr Rooms left the meeting at this point.

142/18 Public Participation.

Mr N Johnston a resident of Trumpet Road attended the meeting to advise members of the distress being caused by the current application for 11 executive dwellings to be built on land off Trumpet Road. He listed his concerns:

- Access road into the A5086 on a dangerous bend in the highway.
- The proposed area is green pasture land.
- The proposed area is outside the settlement boundary for Cleator Moor.
- The development will overlook existing residents and create a lack of privacy.
- The development will change the character of the area.
- The development will remove the existing amenity from residents and potentially reduce the value of their homes should they decide to sell their property in the future.
- The traffic survey has not taken into account the Park and Ride facility currently proposed at the Kangol site.
- There is an existing flooding problem on the highway in that area which still persists after a new drain was installed approximately two years ago.
- The applicant's reports on transport advice, landscape and visual appraisal and preliminary ecological appraisal are titled for land at Trumpet Terrace.

Mr Johnston presented photographs of the road during a flood and highlighted the potential for accidents at the access point to the proposed new development. He further noted a previous application for this area had been refused by Copeland Borough Council on the grounds that the area was outside the settlement boundary and that it is a green field site.

Mr Johnston asked for members to support the community in objecting to the application.

Mr Johnston left the meeting at this point.

143/18 To review planning applications:

Members reviewed the applications below and recorded no objections:

- 04/07/2018 - Installation of front driveway, Lincumlea, Leconfield St - Mr N Sharma.
- 04/18/2308/OR1 - Reserved matters for erection of four bedroomed detached dwelling and demolition of workshop - old goods yard, Roper St - Mr W King.
- 04/18/2322/OF1 - Substitution dwelling type plus additional dwelling on previously approved plot 89 - Keekle Meadows - Mr G Reed.

With regards to application 04/18/2312/OF1 - Creation of 600 space carpark on former Kangol site, Cleator Mills - Newgate Estates, members recorded the following objections/concerns for the proposed development:

- The proposed site of the application is already in use and has not been prepared adequately for car parking. The derelict buildings around the site pose a potential danger for future users and needs to be addressed.
- Members questioned what precautions have been taken for the potential contamination from the development into the River Ehen.
- Members seek confirmation that the river protections afforded by this application should match previous applications for the same area.
- 600 spaces for car parking seems excessive.
- Negative visual impact on the area. With respect to tourism and the Coast to Coast walkers, the character of the area will change.
- The volume of cars will have a negative impact on St Mary's Church and surrounding properties.
- Extensive landscaping throughout the application area should be introduced to improve the appearance of the site.
- If the application is approved it may prejudice existing plans on the adjacent site for housing, the old mill and the three business pavilions. The approved application (04/14/2480/001) for business pavilions on the same site provides the potential for Sellafield Ltd to relocate staff off the main site in line with their current strategy.
- Concerned that the development is pushing a Sellafield problem onto the community without any direct socio-economic benefit for our community.
- Members expressed the wish to work with partners, the owner and Sellafield site to secure some benefits for the community of Cleator and Cleator Moor.
- Members seek to ensure that there will be a safe and open access to the area at all times, as there is an existing community use through the site.
- The presence of invasive non-native species of Japanese Knot weed and Himalayan Balsam are present in the area which is noted in the Ecological Scoping Survey, but the volume of which is largely underestimated in the report. It is noted that the proposed development provides a high risk of these non-native invasive species spreading to other area. The Council requests a suitable long-term plan to manage and eradicate this problem be a condition of any approval.

With regards to application 04/18/2326/001 Outline application for residential development for 11 dwellings including access position, land to south east of

Trumpet Road - Mr and Mrs Casson. Members recorded the following objections/concerns to the application:

- The applicant's reports on transport advice, landscape and visual appraisal and preliminary ecological appraisal are for land at Trumpet Terrace.
- The site is located outside the settlement boundary of the town and not designated for housing in the Local Plan.
- The area is an existing green field site.
- The open vista the area currently provides and the character of the area will be detrimentally affected should this application be approved.
- Flooding on the A5086 is an existing concern, with the addition of extra housing on the development site adding an extra burden to the drainage system. Robust assessments of this issue need to be undertaken.
- Providing a new vehicle access onto the A5086 will negatively impact the existing highway. It will also provide, with the potential for future development through the existing field gate, increasing the volume of the cars on the highway again.
- The proposed development constitutes ribbon development which is an unacceptable use of land.
- Members questioned the housing need for this area, when there are already many developments with planning approval but have not yet been built. It was also noted if there is a need for housing, there should be a greater density of housing imposed on the application site.
- The presence of invasive non-native species of Japanese Knot weed and Himalayan Balsam are present on the proposed development site. There is a high risk of these non-invasive species spreading to other area. The Council requests a suitable long-term plan to manage and eradicate this problem be a condition of any approval.

144/18 To review correspondence.

The following correspondence was reviewed:

Date Rec'd	From	Regarding	Action
11/07/2018	Member of the public	Removal of trees on private land at Low Wath	For information
12/07/2018	CBC	July issue of Copeland Matters	Circulated to members
23/07/2018	CALC	Developing Your Skills - September to December	Circulated to members
23/07/2018	CCC	Working Together Project Engagement Session - Monday 20 th August, 1600-	Agreed to attend

		1800	
30/07/2018	CCC	Speeding Vehicles at Jacktrees Road - complaint.	Councillor Morgan confirmed this issue would be followed up with the Police.
31/07/2018	Public Health England	One You - Heart Age Campaign toolkit	Circulated to members
31/07/2018	CALC	Call for Evidence - rural Economy	Circulated to members
01/08/2018	Planning Inspectorate	Diversion Order PF403001	For information
02/08/2018	MP Trudy Harrison	Invitation to members to attend the Elected Members Coffee morning to be held in the Methodist Church on Saturday 1 st September, 10.00-12.00	Circulated to members
06/08/2018	CBC	Invitation for members to join the GLL Leisure Board	Circulated to members
07/08/2018	CCC	What's On in Copeland Libraries	Circulated to members
07/08/2018	CALC	Notice of subscription review for 2019 onwards	For information
07/08/2018	Boundary Commission	Final recommendations for Copeland's future electoral arrangements - Report	Circulated to members
08/08/2018	CBC	Copeland Matters	For information
09/08/2018	CALC	Information regarding a community bee and butterfly project	For information
09/08/2018 and 13/08/2018	Member of the public	Request for definition of the word "vexatious" and request for copy documents of all papers for June, July and August meeting	For information
10/08/2018	United Utilities	Update on West Cumbria Supplies Project	Circulated to members
10/08/2018	Home	Notice of Fun Day -	For information

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		Saturday 11 th August 2018	
13/08/2018	Boundary Commission	Final Recommendations overview	For information
13/08/2018	Cumbria Constabulary	Update on patrols	For information
14/08/2018	Member of the public	Notification of request for information relating to road safety audit - Ennerdale View, Birks Road	For information
23/08/2018	CCC	Memorandum of Agreement - Silent Soldiers	Signatures obtained - Clerk to progress

145/18 To receive verbal reports from other meetings:

- Chamber of Trade 12th July - Councillor Ford reported that the Chamber of Trade would be writing to the Mayor regarding delays to the opening of the redeveloped former Murray's Chemist, planning delays being the issue. Discussion took place around the recent sale of the former Natwest Bank and Blush Beauty, small businesses and the empty shops.
- Pride of Place Public Realm - 18th July and 8th August - Councillor Jones-Bulman reported that draft plans 1 and 2 had been reviewed but didn't take into consideration any of the comments and "wish list" previously expressed. The 3rd draft plan was presented to members. A copy of the plan to be circulated and members asked to provide comment.
- Community Interest Company - 25th July - Discussion around the Christmas Event took place with plans now underway for the Christmas Market. The World War 1 Project is progressing with some computer equipment purchased and Wifi access being sought to enable searches to take place in the project office. A business case is being developed to support a grant application for the a heritage centre. Letters of support ae being sought for this project.
- REGEN - 31st July - No report available.

146/18 To receive the Clerks report.

- Work to repaint the lettering on the war memorials has recently been completed.
- Councillor M Hawkins has agreed to attend the November meeting to discuss autism

- Textile artist Sue Cosham has offered a piece of art work entitled "Harvest Below Ground - The Miners" to be on loan to the Town Council. Clerk to confirm details of the agreement.
- A meeting with Ms G Elliot and Ms C Clark to discuss how the Library service can be developed and how we could work together is scheduled for Thursday 16th August at 9.00a.m. Clerk to report back to the next council meeting.
- Two approaches for financial support/donations have been received. Cleator Moor Celtic will attend the September meeting to discuss their application with members. Wath Brow Anglers have requested a donation to support a junior fishing event to be held on 2nd September. As the event falls prior to the next council meeting, members agreed to provide a donation for £400. This decision will be ratified during the meeting scheduled for 11th September 2018.
- Summer bedding plants in the containers on the Square will soon be finished. Clerk asked if costs to provide winter pansies should be sought. Members agreed to this proposal.
- Plans for the Christmas Light Switch on are underway with the Community Interest Company supporting with the Market event. Clerk asked if members would consider providing some street theatre to add to the event. Members agreed to this proposal and asked the Clerk to investigate costs.
- Contact has been made with the management company for Leconfield Industrial Estate to remove fly tipping from the bank and arrange for the grass to be cut. Awaiting a response.
- Members to note the annual audit has been completed. Clerk to bring paperwork to the next meeting.

147/18 To discuss General Data Protection

Members agreed to defer this item and to hold a working party meeting on Wednesday 22nd August at 6.30pm to discuss this when more time would be available.

148/18 To approve revised and new policies.

Resolved that the Data Protection Policy, General Privacy Policy, Freedom of Information Policy, Customer Consent Notice, Complaints Policy and Retention of Documents Policy be approved.

149/18 To approve the issue of a letter of support to the Community Interest Company - Heritage Centre Project

Resolved - members gave approval for a letter of support to be issued.

150/18 Finance:

- To approve a schedule of accounts for August 2018. Resolved that the schedule of accounts be approved and paid.
- To note bank reconciliations up to the end of July 2018. Resolved to note bank reconciliations for July 2018.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

151/18 To discuss quotations for works.

Quotations for identified works were discussed. Resolved that expenditure on the following items was approved:

- £90.00 to top up bark on path at the Bighill - JD Garden Services
- £364.43 for bench repairs at land at Low Wath - Copeland Borough Council
- £535.17 for new bench at Prospect Row - Copeland Borough Council
- £1118.48 for replacement floor panels on multi activity units - Copeland Borough Council
- £822.93 for replacement activity panel and posts - Copeland Borough Council

Clerk to arrangement all necessary works.

Quotations to repair wall at the Bighill will be brought to a future meeting.

152/18 To approve quotation for Christmas lighting

Resolved that expenditure of £6971.57 to check, install and monitor Christmas lighting in Cleator and Cleator Moor and to carry out switch on function be approved.

153/18 Items for inclusion on the next agenda.

Mr D Graham will attend the next meeting representing Cleator Moor Celtic.

154/18 To approve the date of the next meeting

Resolved that the next meeting be held on 11th September 2018.

Meeting closed at 9.05pm.

Signed

Date

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