

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

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**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 9<sup>th</sup> APRIL 2019 at 6.30pm**

Yours faithfully

*H C Gilmour*

Mrs H C Gilmour  
2<sup>nd</sup> April 2019

Welcome and opening words.

**AGENDA**

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 12<sup>th</sup> March 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To review planning applications:
  - 04/19/2085/OF1 - Replacement dwelling type on plot 57 - Land at Mill Hill - Mr G Reed
  - 04/19/2090/OF1 - Two storey side extension - 8 Litt Place - Miss J Laybourne
7. To review correspondence.
8. To discuss the Pride of Place Public Realm Project.
9. To receive verbal reports from other meetings:
10. To receive the Clerks report.
11. Finance:
  - To approve a schedule of accounts for April 2019.
  - To note bank reconciliations up to the end of March 2019.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

- To review the effectiveness of the system of internal control/auditor.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

12. To discuss the recruitment of a new Clerk to the Council.
13. To discuss new lease arrangements.
14. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
15. To approve the date of the next meeting, scheduled for Tuesday 21<sup>st</sup> May 2019.

**DRAFT MINUTES OF ORDINARY MEETING OF**

**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 12<sup>th</sup> MARCH 2019**

**At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING**

Present: Cllr L Adair  
Cllr P Burns  
Cllr M Denwood  
Cllr O Dorgan  
Cllr N Ford (Chair)  
Cllr D Hully  
Cllr J Hully  
Cllr L Jones-Bulman  
Cllr M Messenger  
Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillors A Lamb and F Morgan, Copeland Borough Councillors D Banks and H Branney, Mr S Butterworth - member of the public and Mrs L Jenkinson of the Whitehaven News.

Apologies have been received from Town Councillor D Riley.

**034/19 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 12<sup>th</sup> February 2019.**

Resolved that the minutes be approved and signed.

**035/19 Declarations of Interest, on items of the agenda.**

Councillor J Hully declared an interest in planning and Mr Butterworth.  
Councillor Jones-Bulman declared an interest in planning and Mr Butterworth.  
Councillor Denwood declared an interest in Mr Butterworth, Exchange Corner North West, Home Group and Cleator Caring Moor. Councillor Messenger declared an interest in Mr Butterworth, Exchange Corner North West, Phoenix

Youth and Cleator Caring Moor. Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Project Board, Healthwatch, Town Hall, Stirling Centre, Phoenix Youth and 53 Crossfield Road. Councillor Adair declared an interest in 53 Crossfield Road and Councillor Ford.

**036/19 Applications to the Clerk, for dispensations.**

None were received.

**037/19 To discuss the astro-turf facilities at Cleator Moor with Mr S Butterworth**

Mr Butterworth outlined his previous roles in the community working for Groundwork as a youth worker, working with the Town Council, Phoenix Youth Project and volunteering as a football coach. Informally he has been talking to other residents about the poor condition of the astro-turf at Cleator Moor, the result of which many parents are transporting their children out of Cleator Moor to attend training and games at pitches in Whitehaven, Workington and Maryport. Facilities in other areas are so much better than what is available in Cleator Moor which is unsuitable for competitive games. Currently there are approximately 350 young people involved in Cleator Moor Celtic and Wath Brow Hornets, with Celtic paying in the region of £8,700.00 to hire facilities outside of the town over a six-month period.

Mr Butterworth wanted to make sure that the council were aware of these issues and the impact that travelling around is having on many people. Many of whom do not have their own transport or the funds to pay for public transport. He asked for support from the council to lobby Copeland Borough Council to make improvements to the current facilities in Cleator Moor.

It was noted that a meeting between Greenwich Leisure and representatives of the Town Council, Celtic, Wath Brow Hornets and the Hockey Clubs had taken place in December with Mr Jones (of Greenwich Leisure) agreeing to report back to Ms Julie Betteridge of Copeland Borough Council. A number of requests for updates have been sent to Ms Betteridge since December.

Councillor Branney supported everything that Mr Butterworth had spoken about and highlighted how lucky we are to have excellent sporting clubs in the town. He agreed that young people should not have to travel outside of their community to take part in sport. He stated that it has been identified that Cleator Moor needs better facilities and thanked Mr Butterworth for outlining the situation.

Members asked the Clerk to push for a response from Copeland Borough Council and suggested this could be raised at a full Copeland Borough Council meeting.

*Mr Butterworth left the meeting.*

### **038/19 Public Participation.**

Councillor Morgan stated that work was due to start at the entrance to the Ennerdale View Nursery site providing a Stage 2 Safety Audit had been carried out.

Councillor Morgan offered his thanks to Joanne Crowe of Phoenix Enterprise Centre for providing a space for the Pop- Up Library and the Town Council for their support during the emergency closure of the Library. Maintenance works that had been scheduled for later in the year will be completed during this enforced closure time.

*Councillor Adair, Ford, Jones-Bulman and J Hully left the meeting while matters of planning were discussed.*

### **039/19 To review planning applications:**

Members reviewed the following applications and recorded no objections:

- 04/19/2041/OB1 - Variation of condition 2 of planning permission 04/17/2075/OF1 amendments to front elevation and balcony to rear - Plot1, 53 Crossfield Road - Miss L McCourt.
- 04/18/2512/OF1 - Consultation on amended plans for construction of dormer bungalow with integral garage, on-site parking and garden areas. Plot 2, adjacent 53 Crossfield Road.
- 04/19/2081/OF1 - Two storey extension to replace material store and provide new employee facilities - Old Brewery - Mr M Statter.
- 04/19/2061/OF1 - Two storey extension to existing industrial unit - Brewery Yard Industrial Estate - Mr A Ross

### **040/19 To discuss the Pride of Place Public Realm Project**

A meeting with the Mayor of Copeland and representatives of Copeland Borough Council took place on the 20<sup>th</sup> February 2019. Discussion around the proposals for improvements to the Square were agreed. The ideas put forward are to be sent to the consultant to revise the plans. A second draft will be sent out for comment. Clerk to check the timescales for this project.

### **041/19 To review correspondence.**

Members reviewed the following correspondence:

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

<b>Date Rec'd</b>	<b>From</b>	<b>Regarding</b>	<b>Action</b>
21/02/2019	CCC	CCC - Working Together presentation document	For information
28/02/2019	CCC - Catherine Clarke	New - Pop Up Library	For information
01/03/2019	CBC - Andrew Clarke	New Visitor Information Point	Clerk to write to CBC and request Cleator Moor be considered for this project.
05/03/2019	CALC	Newquay Town Council - National Parking Enforcement Survey	For information
05/03/2019	Richard Metcalfe	Walking for Health	For information
06/03/2019	CBC	Copeland Chat	For information
06/03/2019	Clerks and Councils Direct	March Magazine	To respond
07/03/2019	WW1 Project	Notice of Open Evening - Thursday 21 <sup>st</sup> March at 6.30pm in the Council Centre	For information
07/03/2019	CBC - Joy Bain	Introduction of new IT system within planning department at CBC	For information
10/03/2019	Mr P Corkhill	Condition of the track to the Ennerdale Road garage site	Clerk to inspect the area

**042/19 To receive verbal reports from other meetings:**

- RNEC - 26<sup>th</sup> February 2019. Councillor J Hully advised that the meeting discussed the Pride of Place Project and received updates from other parishes.

**043/19 To discuss WW2 aeroplane crash on Dent Fell and the potential siting of a memorial bench/board.**

A meeting was held for local artists to discuss the possibility of producing a landscape painting of Dent for the project. Three artists came forward and

were interested in being involved. The proposal is to offer all three artists the opportunity to produce a painting which can be used on the information board together with the information on the airmen and planes. In order to move the project forward timescales would be placed on producing the artwork. The artist would need to give their permission for the council to own the finished piece and have copyrights. A donation of £100 would be offered to each artist to cover their costs. Members agreed this was reasonable.

Quotations for the board and the seat have been received but have not been reviewed as yet. Members resolved that expenditure up to 2,500.00 could be set aside for this project. Clerk to arrange a working party meeting to progress the scheme.

**044/19 To approve the revised risk assessments.**

Resolved that the previously circulated risk assessments be approved and adopted

**045/19 To receive the Clerks report.**

- The Town Council hosted the Libraries Lego Club on the 19<sup>th</sup> February due to the emergency closure of the Library.
- A complaint about a pot hole on the rear of Earl Street has been received. It has been reported to CCC but as it is an unadopted road, it does not come within their repair programme. The complainant sited the Copeland waste wagons as being the cause, so the report was passed on to CBC who inspected the area but did not assume responsibility as other vehicles use that bit of road.
- A request for a dog bin at Birks Road has been received. Clerk to complete a request form and sent to Copeland Borough Council.
- Two derelict properties at Ehen Road are being addressed by Copeland Borough Council through enforcement measures. The enforcement notices should cease this week and if the owners have not tidied the property, it will be done by Copeland Borough Council with the owner being invoiced for the work.
- Former gas works at Birks Road - Mr T Greer (Scientific Officer at CBC) advised that the gas leak on the site had been repaired by Northern Gas Works. Further deep sampling was planned for the area to assess contamination levels. Mr Greer agreed to update the Town Council with any progress.
- A number of fly tipping issues have been reported to Copeland Borough Council over the past three months. As they are still

present, the Clerk has requested an update on progress with clearing these areas.

- Home Walk About - Mr Varah has not yet confirmed a date to do a walk about around the New Houses area at Wath Brow. It was agreed to leave this matter until after the elections in May.
- Braemar electrical have carried out the electrical inspection and has reported some defects which need addressed. The cost to carry out these repairs is £635.00. Members resolved that this work should be completed as soon as possible. Clerk to arrange.
- A seat on the fell road near Blackhow woods is in need of replacement. It has been confirmed that it does not belong to Cumbria County Council but it is on land within their responsibility. Clerk asked if members wished to replace the seat. Members did not give approval for this action.
- Members were invited to attend the opening of the new stand at Cleator Moor Celtic. This is scheduled for Saturday 23<sup>rd</sup> March 2019 at 2.30pm. Councillor to advise the Clerk if they are available before Wednesday next week.

#### **046/19 To approve the annual meeting schedule**

Resolved that the annual meeting schedule be approved.

*Councillor Banks, Branney, Lamb and Morgan left the meeting.*

#### **047/19 Finance:**

- Resolved that the schedule of accounts for March 2019, be approved and paid.

<b>Name</b>	<b>Voucher Number</b>	<b>Cheque Number</b>	<b>Amount</b>
C McGee	190	303140	101.79
BT	191	303141	173.29
H Gilmour	192	303142	1499.99
Local Government Pension	193	303143	442.43
C McGee	194	303144	101.79
H M Revenue and Customs	195	303145	1452.87
Property and Landscape	196	303146	384.00
Cumbria County Council	197	303147	8365.88
No Used	198	303148	
Braemar	199	303149	100.00
Aquaid	200	303150	7.92
CALC	201	303151	45.00
Solon Security	202	303152	109.20

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Not Used	203	303153	
CNG	204	303154	155.36
Water Plus	205	303155	125.77
Water Plus	206	303156	410.48
Viking	207	303157	98.87
Copeland Borough Council	208	303158	4431.00
Copeland Borough Council	209	303159	1269.56
<b>TOTAL</b>			<b>£19,275.20</b>

- Resolved that the bank reconciliations up to the end of February 2019 be noted.

Mrs L Jenkinson left the meeting.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

#### **048/19 To discuss roles and responsibilities**

Discussion around members representing the Town Council at external meetings took place. It was highlighted that only the accepted views of the council should be communicated. If a member wishes to convey any personal views they should only do so, if it is made clear that they are not representing the council.

Councillor Ford noted that he had inadvertently added some personal notes when attending a recent planning panel. He stated he would step back from any further representation at the planning panel in the future. Members accepted Councillor Ford's point of view. Councillor Messenger noted that it would be quite nice if members attended this panel in rotation.

Further discussion around using the title of Chair or Mayor took place. In October 2017 members resolved to continue using the title of Chair for Cleator Moor Town Council. Technically any person elected to be the Chair of a town council can call themselves a mayor, but it was felt that it would cause confusion if that practice was continued. Councillor Ford was asked to reflect on the opinion of the council. It was stated that the title of Chair should not be underestimated and what counts, is working for the benefit of the community. In view of the thoughts of the council, Councillor Ford said he would not use the title in future.

#### **049/19 To discuss forthcoming interviews for Clerk to the Council role.**

Clerk advised that a vacancy notice has been displayed on the Job Centre site, the Town Council web site, the Library and Phoenix Enterprise Centre. A notice

of vacancy should be in the Whitehaven News this week. It was noted that there have been a number of inquiries for an application pack. Members resolved that Councillors Dorgan, Ford, Messenger and Wood would attend the candidate selection meeting on Wednesday 27<sup>th</sup> March at 10.00am. The interviews are scheduled for Monday 1<sup>st</sup> April. Members resolved that Councillor Ford, J Hully and Richard Wood (if available) would undertake the interviews along with the Clerk.

**051/19 Items for inclusion on the next agenda.**

Members were invited to bring any issues to the attention of the Clerk.

**052/19 To approve the date of the next meeting.**

Resolved that the next meeting be scheduled for 9<sup>th</sup> April 2019.

Meeting closed at 8.30pm.

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