

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

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**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 9<sup>th</sup> JULY 2019 at 6.30pm**

Yours faithfully

*H C Gilmour*

Mrs H C Gilmour

2<sup>nd</sup> July 2019

Welcome and opening words.

**AGENDA**

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 11<sup>th</sup> June 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To discuss the 600 space car park at the former Kangol Site, with Mr H Rooms and Mr D Kelly of Sellafield Ltd.
7. To discuss improvements to the astro turf at Cleator Moor Activity Centre with Derek Jones.
8. To review planning applications:
  - 04/19/2210/OF1 - Install two cantilevered balconies to existing open rear elevation - 3 Keekle Mews - Mr A Downes.
  - 04/19/2213/OF1 - Demolition of existing single storey extension and two storey lean-to extension. Erection of new two storey extension, alterations and refurbishment to Croft Hall Farm - Mr and Mrs Mulrain.
  - 04/19/222/OR1 - Reserved matters for the approval of plot 5 with detailed plans and elevation. Plot 5, Cleator Gate - Mr R Agnew

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

9. To review correspondence.
10. To receive verbal reports from other meetings:
  - Community Interest Company - 12<sup>th</sup> June.
  - CALC Summer Conference - 22<sup>nd</sup> June.
11. To discuss safety issue at Prospect Row.
12. To discuss site visits
13. To receive the Clerks report.
14. To discuss bin provision.
15. To discuss Historic England - High Street Heritage Action Zone proposal and agree funding contribution.
16. Request for sponsorship - Phoenix Fun Day
17. Finance:
  - To approve a schedule of accounts for July 2019.
  - To note bank reconciliations up to the end of June 2019.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

18. To discuss recruitment.
19. To approve expenditure on a replacement seat for the Blackhow Road
20. To approve expenditure on Fools Paradise to support the Christmas market.
21. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
22. To approve the date of the next meeting, scheduled for Tuesday 9<sup>th</sup> July 2019.

**DRAFT MINUTES OF ORDINARY MEETING OF**

**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 11<sup>th</sup> JUNE 2019**

**At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING**

Present: Cllr P Burns  
Cllr N Ford (Vice-Chair)  
Cllr J Hully (Chair)  
Cllr M Messenger  
Cllr M Denwood  
Cllr R Wood  
Cllr D Riley  
Cllr D Hully  
Cllr M Eldon

Mrs H Gilmour (Clerk)  
Ms E Stephenson (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan and member of the public Mr M Wear.

Apologies have been received from Town Councillors O Dorgan, L Jones-Bulman and Cumbria County Councillor A Lamb.

**092/19 To approve and sign the minutes of the Annual Meeting of Cleator Moor Town Council held on 14<sup>th</sup> May 2019.**

Resolved that the minutes be approved and signed.

**093/19 Declarations of Interest, on items of the agenda.**

Councillor J Hully declared an interest in Planning (Chair) Copeland Borough Council, Regen and Mr M Wear. Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Project Board, Healthwatch, Town Hall,

Stirling Centre and Phoenix Youth. Councillor Burns declared an interest in Planning application 04/19/2163/OF1 - L. Vine. Councillor Messenger declared an interest in Exchange Corner North West, Phoenix Youth & Community Centre, Cleator Moor Caring Moor, Todholes Road. Councillor Denwood declared an interest in Exchange Corner North West, Cleator Caring Moor and Home Group. Councillor Eldon declared an interest in Cleator Moor Community Interest Company and L Vine Planning.

**094/19 Applications to the Clerk, for dispensations.**

None were received.

**095/19 Public Participation.**

Mr Mark Wear discussed the West Coast 50 Cycle Sportive which will take place on 23<sup>rd</sup> June and the West Coast Activity Festival which will take place during September 2019. He is hoping that 500 people will take part in the September festival. He would also like to look at arranging more events at the end of the year as Cleator Moor is such a great place to run events, with it being in close proximity to the Lakes. The events are centred around the Civic Hall and Cleator Moor Activity centre. He highlighted the fact that healthy activities are always a positive in the community. A joint press launch with Cleator Moor Town Council at some point in the future was also discussed. Members suggested an activity for older people to run alongside events may be a good idea.

M Wear left the meeting at 6.45pm.

Councillor Morgan advised members that cutting of the grass verges outside the 40 mile per hour speed limits will be taking place over the next few weeks. Also that the footbridge at Whinney Hill is closed next week for 5 days. Recent drainage problems are in the process of being sorted.

Councillor J Hully left the meeting while matters of planning were discussed.

**096/19 To review planning applications:**

Members reviewed the following applications and recorded no objections:

- 04/19/2163/OF1 - Two storey extension to existing dwelling, 7 Norbeck Park - Mr L Vine
- 04/19/2158/OR1 - Reserved matters for full details for 9 dwellings (plots 50,51,52,53/54,55/56,57 & 58) plus full infrastructure relative to 04/16/2409/001 - High Grange.

- 04/19/2177/OF1 - Bedroom side extension and conservatory, Merlewood, High Wath - Mr Kenmare.

**097/19 To discuss the Town Council's online presence.**

Members discussed ideas to improve the Town Council's online presence. This item has been deferred to the August meeting.

**098/19 To discuss Gateways to the town.**

Members discussed a possible project to improve Gateways to the town and the need for permissions, costs of signage and ongoing maintenance was highlighted. With eight Gateways possible cost could be significant and it was resolved to have this idea as a project. Clerk to raise this at a future meeting.

**099/19 To discuss the Frizington Retained Fire Service.**

Members discussed the pilot scheme and the potential hazards if the current crew was reduced. It was noted that as there is now a bigger population in Cleator Moor and more traffic, the fire risk could be higher. Councillor Morgan highlighted the fact that the number of fires are reducing. There is a 6-month trial taking place in Staveley and Arnside to assess whether it is the right approach and this will be evaluated in October once the information is collated. Concerns were raised regarding any possible reduction in service, given the close proximity to the Sellafield site. Councillor Morgan responded that Sellafield has its own fire service. He also noted that there are no firm dates as yet for any roll out of the RRVs to Frizington and Maryport.

**100/19 To discuss the Pride of Place Scheme.**

Members discussed the recent update from Copeland Borough Council, a meeting is to be arranged once the plans are complete. Councillor J Hully has requested that Regen join the meeting. Clerk to arrange the meeting at a future date and invite Mr R Metcalf.

**101/19 To receive verbal reports from other meetings:**

- Community Interest Company - 9<sup>th</sup> May 2019 - Councillor Ford attended the meeting, the Christmas market was discussed, suggestions to improve the grotto and to book the stalls earlier were raised. The WW1 project is progressing with the database being populated and a booklet planned. The group are considering permissions to install the blue plaques which

has been done in other towns, and is a long lasting legacy. The Phoenix Funday has a £500 grant approved, but it may be the last year this takes place. They are looking to enhance the Tour de Moor by fundraising for the event. Accounts for the year end have been approved and filed with Company House.

- Chamber of Trade - 16<sup>th</sup> & 23<sup>rd</sup> May 2019 - Councillor Ford attended the meetings and advised they are encouraging local businesses to network together and enhance the town. Restructuring the Chamber of Trade and would like local businesses to support their community.
- Regen North East Copeland - 28<sup>th</sup> May 2019 - Councillor J Hully attended the meeting and discussed Public Realm update.

### **102/19 To discuss safety issue at Prospect Row.**

Members were advised of the two safety issues at Prospect Row raised by residents. The first issue is the slip way from Main Street onto Prospect Row, the person who raised the issue has witnessed two near miss accidents recently and would like some signage advising that children are playing or some barriers to stop children just riding into the slipway.

The second issue is at the Prospect Row, Church Street junction. The complainant is concerned that with the increase in traffic coming up from the new housing area on Church Street, the Cricket Club and the football field, that an accident is about to happen. The junction is very tight and it is difficult to see vehicles coming from the Cricket Club area. The resident has asked if a stop sign could be installed at this point.

Members will look at these issues on the annual site visit on 26<sup>th</sup> June and will consider posting flyers through the resident's doors, also at the dance school in the Jubilee Rooms and cricket club advising drivers to be considerate when parking their cars as this is making the issue worse.

### **103/19 To invite members to attend site visits to Town Council land - Wednesday 26<sup>th</sup> June at 10.00am.**

Council resolved that the site visit will take place on 26<sup>th</sup> June, Councillor Burns, Ford and Wood will attend.

Councillors Ford, Riley and Eldon left the meeting while the following item was discussed.

### **104/19 To consider granting approval for the Community Interest Company to store furniture in the workshop/store.**

Resolved that approval cannot be granted at this time.

**105/19 To review correspondence.**

Members reviewed the following correspondence:

	<b>Date Rec'd</b>	<b>From</b>	<b>Regarding</b>	<b>Action</b>
1	20/5/19	Paul Cowings	Empty dwellings in Cleator Moor	For information
2	20/5/19	Frank Morgan	Planning Matters	For information
3	20/5/19	Cumbria Police	Newsletter Announcement	For information
4	20/5/19	CALC	Action for Health Bulletin	For information
5	20/5/19	CALC	VE Day 75 - 8 <sup>th</sup> May 2020	For information
6	23/5/19	Brenda Parsons	600 Car Park at Kangol site	For information
7	23/5/19	Renewi Cumbria Ltd	Temporary Closure of Frizington Household Waste Recycling Centre	For information
8	23/5/19	Cumbria County Council	Cumbria Strategic Flood Partnership Recruitment	For information
9	29/5/19	Cumbria County Council	Temporary Road Closure - Earl Street on 5/6/19 for 1 day	For information
10	30/5/19	NHS North Cumbria	Governing Body Meeting - 5/6/19	For information
11	30/5/19	Frank Morgan	What's On in Copeland - Activity Programme	For information
12	05/6/19	CBC	Copeland Matters Newsletter - NB opportunity to share views on open spaces (page 8)	For information
13	06/6/19	CBC	Copeland Press Release- Don't Feed the Seagulls	For information
14	11/6/19	Cumbria Constabulary	Police Update May 2019	For information

### **106/19 To consider waste bin provision in Cleator Moor.**

Members were advised of the recent requests to Copeland Borough Council for bins at Birks Road, Anne Morgan's shop and Trumpet Road. These requests have been followed up and a response is expected after 16<sup>th</sup> June. Members to note that the bin on Bowthorn Road is still damaged. Members discussed the cost of bin provision. Clerk to confirm any possible costs and include this topic on a future agenda.

### **107/19 To receive the Clerks report.**

- Clerk is currently working with Solicitor on registering land at Trumpet Terrace, Todholes Road and the Town Council Building. In all cases a Statement of Truth has been signed which acknowledges the Town Council's ownership.
- The street lights on Priory Drive were reported on 30<sup>th</sup> April, raised again on site visit on 14<sup>th</sup> May and reported again on 29<sup>th</sup> May. The Home Group contact email responded saying a reply would be given in 24 hours, still awaiting.
- The asbestos on Whinney Hill/ Crossings Close public footpath has now been removed.
- The rendering issue at 13 High Street has been reported to Copeland Borough Council, they have assessed the risk and confirm there is no immediate danger.
- A number of issues have been noted at the Mill Hill inspection on 23<sup>rd</sup> May, anything we could deal with has been actioned. No action sheet has been received from Home Group as yet.
- The unfinished footway at Chapel Terrace has been reported to Copeland Borough Council a number of times. This has been followed up with CBC Environmental Health on 6<sup>th</sup> June.
- Fly tipping issues- Queen Street/Duke Street and Wright Start Nursery issues have now been addressed. Cumbria County Council have been informed of the sofa in the woods near St Mary's Church. Councillor Morgan advised that this fly tipping issue should be picked up as a matter of course. Clerk to speak to Copeland Borough Council.
- Conditions of gardens at Greystone and Ehen Place- nothing enforcement can do. One issue has been passed to environmental health with the same response.
- The Lengthsman are getting behind with jobs, the planters in the Square are now replanted with summer bedding plants, the hanging baskets are expected in the next week.



- Airmen's Memorial- An informal meeting took place on 22<sup>nd</sup> May 2019. The paintings have been received and we are awaiting confirmation of a couple of details before placing the order. The Memorandum of Agreement to use the land has now been approved and signed.
- An issue of drug taking/glue-sniffing at Bighill has been reported to Insp. R Smillie.
- The seat at Blackhow woods, which was mentioned a couple of meetings ago, has now been confirmed as a Town Council seat (evidence of a Licence Agreement from 1993). Clerk to obtain a price from Works 4 You to replace the wooden slats.
- Problems with the alarm this week were addressed. A new board may be required at some point in the future.

#### 108/19 Finance:

- **To approve a schedule of accounts for June 2019.**

Resolved that the schedule of accounts be approved and paid.

Name	Voucher Number	Cheque Number	Amount
J A Williamson	31	303331	100.00
G Cullen	32	303332	100.00
Helen Gilmour	33	303333	1537.24
Eileen Stephenson	34	303334	1150.87
C McGee	35	303335	106.73
LGPS Pensions	36	303336	804.90
HMRC	37	303337	1950.58
Water Plus Ltd	38	303338	92.21
BT	39	303339	198.15
Water Plus Ltd	40	303340	395.39
CBC	41	303341	320.40
CBC	42	303342	953.89
Brockbanks	43	303343	900.00
CNG	44	303344	70.39
<b>TOTAL</b>			<b>£8,680.75</b>

- **To note bank reconciliations up to the end of May 2019.**

Resolved that the bank reconciliations be noted.

#### 109/19 To discuss Cleator Moor Activity Centre.

The Clerk gave an update on plans to replace the astro turf at Cleator Moor Activity Centre. Greenwich Leisure Ltd (GLL) are currently testing costs to replace the surface through procurement. It is hoped that changing rooms can be installed at a potential cost of £45,000 plus £15,000 for ground works.

Members resolved that funding up to £25,000 could be provided for this scheme, if Copeland Borough Council provided the same sum.

**110/19 To discuss allotment/garage rent payments.**

Resolved that the current process for collection of rent payments remains the same.

**111/19 Items for inclusion on the next agenda.**

The following items are to be considered at the next meeting:

- To discuss the 600 space car park at the former Kangol site.
- Update from Mr Derek Jones of Greenwich Leisure.
- Phoenix Fun Day.
- Entertainers for the Christmas market.
- Policy on storing equipment.
- Policy on allotments.
- Gateways to the town.
- Bin provision.

**112/19 To approve the date of the next meeting, scheduled for Tuesday 9<sup>th</sup> July 2019.**

Resolved that the next meeting be scheduled for 9<sup>th</sup> July 2019.

Meeting closed at 8.55pm.