

CLEATOR MOOR TOWN COUNCIL
THE SQUARE * CLEATOR MOOR * CUMBRIA CA25 5AP

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TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 13th NOVEMBER 2018 at 6.30pm**

Yours faithfully

H C Gilmour

Mrs H C Gilmour

6th November 2018

Welcome and opening words.

AGENDA

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 9th October 2018.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. To receive a report from County Councillor Mike Hawkins on autism and his role as autism champion.
6. To receive an update from Mr Brian Ham regarding regeneration of Home estates within Cleator Moor.
7. Public Participation.
8. To review planning applications:
 - 04/18/2433/OF1 - Change of use of domestic building to dwelling. New House, Bowthorn Farm - Mrs A Hyland.
 - 04/18/2441/001 - Outline application for five executive detached dwellings on land at Birks Road - Mr and Mrs Donaldson.
 - 04/18/2456/TPO - Removal of two sycamore trees protected by a tree preservation order on land adjacent to Brewery House, Birks Road - Mr J Murphy.

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

9. To discuss the naming of the new development off Birks Road - Ellis Meadows and Ellis Gardens.
10. To review correspondence.
11. To receive verbal reports from other meetings:
 - CALC AGM - 18th October 2018
 - RNEC - 23rd October 2018
 - Chamber of Trade - 1st October 2018
 - Community Interest Company - 7th November 2018
 - Health and Well Being Forum - 13th November 2018
12. To receive the Clerks report.
13. Finance:
 - To approve a schedule of accounts for November 2018.
 - To note bank reconciliations up to the end of October 2018.
 - To note internal audit report for period April 2018 to September 2018.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

14. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
15. To approve the date of the next meeting scheduled for 11th December 2018.

DRAFT MINUTES OF ORDINARY MEETING OF

CLEATOR MOOR TOWN COUNCIL

HELD ON TUESDAY 9th OCTOBER 2018

At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING

Present: Cllr P Burns
Cllr M Denwood
Cllr O Dorgan
Cllr N Ford (Chair)
Cllr D Hully
Cllr J Hully
Cllr L Jones-Bulman
Cllr M Messenger
Cllr D Riley
Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillors F Morgan, Copeland Borough Councillor D Banks, representative of Together We Community Interest Company, Ms J Ward.

Opening words of welcome were delivered by Councillor Ford.

Apologies have been received from Town Councillors L Adair, C Moores, Copeland Borough Councillor H Branney, County Councillor A Lamb and Ms L Starkie of the Whitehaven News.

173/18 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 11th September 2018.

Resolved that the minutes be approved and signed.

174/18 Declarations of Interest, on items of the agenda.

Councillor J Hully declared an interest in planning, Copeland Borough Council, mental health and the Bighill.

Councillor Denwood declared an interest in Exchange Corner NW, Cleator Caring Moor and Home Group. Councillor Messenger declared an interest in Exchange Corner NW and Phoenix Youth, Cleator Moor Youth and Community Centre and Janine Ward. Councillor Jones-Bulman declared an interest in planning and the public realm project.

175/18 Applications to the Clerk, for dispensations.

None received.

176/18 To receive information from Ms J Ward regarding a new project to engage women in the community.

Ms Ward appraised members of a newly funded project to support women with emotional resilience and gentle exercise. The scheme aims for a six week block of sessions with continued support for the next twelve months. Possible venues where the sessions could be held were discussed and partnership working with Wath Brow Hornets and Better (Cleator Moor Activity Centre) were explored. It was noted that Blue Skies Group are planning to start a walking group with could also support this activity. Support to help advertise the scheme was offered.

177/18 Public Participation.

Councillor F Morgan noted that the pre-surface patching work on Birks Road is now complete. Members asked for an update on a possible zebra crossing in the Bowthorn area, to look at the yellow lines at Earl Street and to check on engineering works to the gully and outlet at High Street.

178/18 To review planning applications:

The following applications were reviewed and no objections recorded:

- 04/18/2417/OF1 - Erection creating annex to side of property, new front porch and rear extension to main house - 6 Cleator Gate - Mr M Steele.
- 04/18/2421/OF1 - Two storey side extension - 33 Clayton Avenue - Mr S Mianta.
- 04/18/2423/OF1 - Two storey extension to front and side - 17 Calder Crescent - Mr D Tyson.
- 04/18/2419/OF1 - Erection of two storey side extension and rear lean-to extension - 10 Hilden Road - Mr D Blackwell/Miss L Leece.

179/18 To review correspondence.

The following correspondence was reviewed:

Date Rec'd	From	Regarding
17/09/2018	CCC	Temporary road closure - Birks Road - 17 th September for 2 weeks
18/09/2018	CALC	Newsletter - September 2018
24/09/2018	CBC	Recycling survey
24/09/2018	CCC	CCC Working Together Project - web page launch
26/09/2019	CALC	West Cumbria Bus Users AGM - 9 th October - 2pm at West Lakes College
26/09/2018	Phoenix Youth Project	Overview of the Fun for All Day - 14 th July 2018
28/09/2018	K Rennie	North West Coastal Access Monthly Update - September 2018
29/09/2018	CCC - F Morgan	What's on in Copeland Libraries
01/10/2018	CALC	Notes for the Three Tier Meeting - 13 th September 2018
01/10/2018	Environment Agency	Information on a forthcoming consultation - Sellafield variation of permit
02/10/2018	CALC	Notice of AGM - Saturday 10 th November at Newbiggin Village Hall at 10.30am - Councillor Ford to attend.
03/10/2018	CBC	Copeland Matters

180/18 To grant approval for the West Cumbria Pigeon Federation to use the meeting room. - Saturday 24th November 2018

Resolved that permission be granted.

181/18 To discuss the pride of Place Public Realm Project and forthcoming consultation.

Members were informed that the consultation had been extended but would close on Friday 12th October. Members reviewed option 1 and 2, finding the proposed scheme poorly suited to the town square. A number of suggestions for improvements were made and the Clerk instructed to convey the comments back to the officers involved in the consultation. Clerk to invite the Copeland Mayor to attend a meeting of Cleator Moor Town Council to discuss further. Individuals were encouraged to complete a survey.

Councillor Riley left the meeting.

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182/18 To receive verbal reports from other meetings:

- Three Tier Meeting - 13th September 2018 - Notes for the meeting had been circulated previously.
- Planning Training - 19th September 2018 - This training was attended by Councillor Burns, Ford and Woods and found to be useful.
- Community Interest Company - 26th September 2018 - Arrangements are underway for the Christmas Market. The World War 1 Project now has two work experience researchers to support the work and an additional computer has been sourced. A business case is being prepared for the Heritage Project which hopes to utilise available space in the Copeland Building on the Square.
- Mr Mike Graham - 27th September 2018 - In response to a request from Councillor Riley, Mr Graham met with the Clerk to review the condition of the block pavers on the Square. Concerns regarding safety were raised and Mr Graham took photographs to highlight the problem within Copeland.
- AGM - Home to Work - 28th September 2018 - Councillor Wood attended the AGM. He noted that there has been a major change of management staff and new board members were being sought. The end of year accounts were not available at the time of the AGM, but would be available to view once returned from the accountant.

184/18 To discuss Cleator Moor Library.

Councillor Denwood, Ford and Messenger together with the Clerk met with representatives of the Library to discuss encouraging more community involvement in the Library. Councillors Messenger and Denwood discussed holding a drop-in session in the run up to Christmas, linked to the Cleator Caring Moor Project. Then after Christmas continue with an informal craft session. Councillor Ford discussed the possibility of a photographic display linked to the local camera club in the Library. The possibility of a Christmas craft workshop was explored, which would cost £55.00 for an instructor and a small additional cost for any materials. Members resolved to provide funding to support this event. Clerk to liaise with the instructor and Cumbria County Council Library staff.

185/18 To discuss Remembrance Day Arrangements

The arrangements are now all in place for Remembrance Day. A meeting with the clergy has been held, Cleator Moor Brass band has been booked, the Methodist Church ladies have agreed to provide refreshments and the road closure orders have been submitted. Concern regarding the lack of marshals for the road

closures was expressed. Councillor Denwood, Jones-Bulman and Messenger agreed to offer support. This is in addition to Councillor Adair and Riley and the Senior Army Cadets.

186/18 To receive the Clerks report.

- Members were asked to consider locations for police priorities for the coming months.
- An inspection of trees on Town Council land was carried out after recent storms with a number of issues identified and addressed. A quotation from a local contractor, for the annual tree survey has been requested. Residents have raised concern regarding the height of the trees at the Bighill bordering the housing estate.
- Examples of a town map were circulated. It was suggested that this was something that could be utilised in Cleator Moor, possibly part of the public realm project.
- Portable electrical appliance tests have been carried out on the Town Council premises.
- The newly revamped Town Council web site is now live. There are still some areas of work required on the site, but most of the information is now available to view.
- Planning site visits for Trumpet Road and Floss Meadows are planned for Monday 22nd October.
- Home drop in sessions are planned for this week on Thursday, Friday and Saturday. Information has been previously circulated.

187/18 To consider requests for sponsorship.

Resolved that the following grants be made:

- Great North Air Ambulance - £500.00
- Cleator Moor Brass - £125.00
- Cleator Moor Methodist Church - £125.00
- The Royal British Legion - £100.00

Councillor Jones-Bulman, Morgan and Banks left the meeting.

188/18 Finance:

- To approve a schedule of accounts for October 2018. Resolved that the schedule of accounts be approved and paid.

Name	Voucher Number	Cheque Number	Amount
BT	98	303048	317.08
C/Moor Celtic	99	303049	1500.00
Wath Brow and Ennerdale Anglers	100	303050	400.00

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British Gas	101	303051	26.64
CALC	102	303052	114.00
Viking	103	303053	217.70
Copeland Borough Council	104	303054	1338.00
Easby Orwell	105	303055	597.60
H Gilmour	106	303056	1499.99
Local Government Pension	107	303057	442.43
C McGee	108	303058	101.79
J D Garden Services	109	303059	230.00
Copeland Borough Council	110	303062	58.19
TOTAL			£6,843.42

- To note bank reconciliations. Resolved that the bank reconciliations up to the end of Sept 2018 be noted.
- Members reviewed expenditure against projected budget April to September.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

189/18 To discuss contracts for works

Resolved that the remedial works to the wall at the Bighill be awarded to William King Brickworks at a cost of £2,980.00. Expenditure of £105.00 and £15.00 was also approved for the printing of the Order of Service for Remembrance Day and the listing of World War One Soldiers respectively.

190/18 Items for inclusion on the next agenda.

Discussion regarding the Oxford report to be included on the next agenda. Mr Brian Ham representing Home and County Councillor Mike Hawking to attend the next meeting. Clerk to invite Mayor Starkie to attend to discuss the Public Realm Project.

191/18 To approve the date of the next meeting.

Resolved that the next meeting be scheduled for 13th November 2018.

Meeting closed at 8.05pm.

Signed

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