

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

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**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 14<sup>th</sup> AUGUST 2018 at 6.30pm**

Yours faithfully

*H C Gilmour*

Mrs H C Gilmour

7<sup>th</sup> August 2018

Welcome and opening words.

**AGENDA**

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 10<sup>th</sup> July 2018.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. To discuss park and ride plans for the former Kangol Factory at Cleator with representatives of Sellafield Ltd - Mr H Rooms and Mr D Kelly
6. Public Participation.
7. To review planning applications:
  - 04/07/2018 - Installation of front driveway, Lincumlea, Leconfield St - Mr N Sharma
  - 04/18/2308/OR1 - Reserved matters for erection of four bedroomed detached dwelling and demolition of workshop - old goods yard, Roper St - Mr W King
  - 04/18/2312/OF1 - Creation of 600 space carpark on former Kangol site, Cleator Mills - Newgate Estates
  - 04/18/2322/OF1 - Substitution dwelling type plus additional dwelling on previously approved plot 89 - Keekle Meadows - Mr G Reed

Planning Applications will be available to view between Monday and Thursday, 9.00 a.m. to 3.00 p.m. and are also available on the evening of the Ordinary Parish Meeting at 6.00 p.m.

8. To review correspondence.
9. To receive verbal reports from other meetings:
  - Chamber of Trade 12<sup>th</sup> July
  - Pride of Place Public Realm - 18<sup>th</sup> July and 8<sup>th</sup> August
  - Community Interest Company - 25<sup>th</sup> July
  - REGEN - 31<sup>st</sup> July
10. To receive the Clerks report.
11. To discuss General Data Protection
12. To approve revised and new policies.
13. To approve the issue of a letter of support to the Community Interest Company - Heritage Centre Project
14. Finance:
  - To approve a schedule of accounts for August 2018.
  - To note bank reconciliations up to the end of July 2018.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

15. To discuss quotations for works.
16. To approve quotation for Christmas lighting
17. Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
18. To approve the date of the next meeting scheduled for 11<sup>th</sup> September 2018.

**DRAFT MINUTES OF ORDINARY MEETING OF**

**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 10<sup>th</sup> JULY 2018**

**At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING**

Present      Cllr L Adair  
                  Cllr P Burns  
                  Cllr M Denwood  
                  Cllr O Dorgan  
                  Cllr N Ford (Chair)  
                  Cllr L Jones-Bulman  
                  Cllr D Hully  
                  Cllr J Hully  
                  Cllr M Messenger  
                  Cllr C Moores  
                  Cllr D Riley  
                  Cllr R Wood

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan, Copeland Borough Councillor D Banks, Ms A Mulrain - 3<sup>rd</sup> Cleator Moor Scouts and Mr R Mulholland - Member of the public

Opening words welcome were delivered by Councillor Ford.

Apologies have been received from County Councillor A Lamb and Borough Councillor H Branney.

**122/18 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 19<sup>th</sup> June 2018.**

Resolved that the minutes be approved and signed.

**123/18 Declarations of Interest, on items of the agenda.**

Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, Sustrans, West Cumbria Community Forum, West Cumberland Hospital Project Board, Mr R Mulholland, Scouts, Floss Meadows, Town Hall and Healthwatch.

Councillor Moores declared an interest in Cleator Moor Community Interest Company, Home to Work, Works 4 You, Skills 4 You, Exchange Corner NW.

Councillor D Hully declared an interest in Mr R Mulholland - Cleator and correspondence received.

Councillor Wood declared an interest in Mr R Mulholland.

Councillor J Hully declared an interest in planning, Mr R Mulholland, Regen North East Copeland (director)Wyndham Street, The Bighill, Ennerdale Road garage site - Mr Doran and Lourdes.

Councillor Jones-Bulman declared an interest in the scout group, Mr R Mulholland, planning and the allotments.

Councillor Denwood declared an interest in Cleator Caring Moor, the foodbank, Priory Drive and Library.

Councillor Messenger declared an interest in Cleator Caring Moor, the foodbank, Exchange Corner NW, Library and Phoenix Youth.

#### **124/18 Applications to the Clerk, for dispensations.**

None received.

#### **125/18 Public Participation.**

Ms Mulrain outlined the varied range of activities and workshops undertaken by the 3<sup>rd</sup> Cleator Moor Scouts and appealed for financial support to purchase camping equipment and a mess tent to enable activities to be extended further.

Mr Mulholland addressed the meeting to ask why he had not received a response from the five Cleator Moor South Councillors to a recently issued letter. Some of the councillors had just received the letter by post over the weekend, one member has not yet received a copy. Mr Mulholland was informed that it was more appropriate to discuss his planning application (the subject of the letter) with the whole council.

Mr Mulholland requested to be allowed to remain in the council meeting for item 15 if he was the subject of that item. Mr Mulholland was informed that the press and public would all be excluded at that point as the discussion was regarding a potential dispute.

Councillor Morgan advised the meeting that footway improvements on Duke Street and Queen Street were complete. A number of potholes in the Priory Drive area would be addressed at some point through the year. Gulley cleaning on the A5086 is planned with a provisional schedule to carry out the works in Cleator Moor area at the turn of the year. The County Council are at the early stages of considering a new approach to local and parish council issues, by having a lengthsman approach which will enable parishes to self-help. They are looking to engage with well managed councils and hope to initially involve a parish in the north, south, east and west of the county. Councillor Morgan agreed to speak with the Clerk when further information was available.

Councillor Morgan confirmed that investigations were ongoing as to who had responsibility for Wyndham Street, and that the Highways Transport Team have agreed to consider a pelican or similar crossing in the Bowthorn area. Discussion around the ongoing damage to pavements on High Street took place. It was also noted that the grass has been cut on the former Ehenside School site after difficulties in previous years with the ground being water logged.

#### **126/18 To review planning applications:**

Members reviewed the following applications and recorded no objections.

- 04/18/2261/OF1 - New ground floor bedroom and bathroom for disabled use and ramped access - 11 Kier Hardie Avenue - Mrs K Murphy.
- 04/18/2278/OF1 - Removal of existing conservatory and erection of single storey extension to form kitchen and dining room - 1 East Dent Cottages - Mr and Mrs J Clements

Councillors J Hully and L Jones Bulman left the meeting while these items of planning were discussed.

With regard to application 04/18/2276/OF1 - Erection of two storey side extension and rear lean-to extension - 10 Hilden Road - Mr D Blackwell and Miss L Leece. Members expressed concern that the proposed extension was right on the neighbours boundary and asked to clarify with planning if this is permissible.

With regard to application 04/18/2279/001 - Outline application for nine dwellings with all matters reserved land to the north of Flosch Meadows - Mr R Mulholland. Members reflecting on the views and comments of parishioners, commented that the current application is the fourth application for this combined site and are concerned that there has been no progress with any of the developments. In view of all the other applications that have already been approved for Cleator and Cleator Moor (approximately 150) this constitutes almost half of Copeland Borough Council's requirements, it is difficult to see that

there is a need for anymore new houses. Furthermore, there is no proven need for housing in the Flosh Meadows area, as no work to build any of the previously approved applications has begun, nor has any of the infrastructure been commenced.

It is understood that the Planning Authority is re-assessing its housing needs figures, and those figures may be reduced again, so therefore, the need for more housing will be negated. The application sits on greenbelt and will further extend the boundary of the village of Cleator, to the point that it is almost joins up with Cleator Moor. Members of the council took a vote on the decision to object to this application with nine of the ten councillors present voting to register objections to the application. Clerk to convey comments to Copeland Borough Council.

**127/18 To review correspondence.**

The following correspondence was reviewed:

20/06/2018	CVS	Funding Event - Thursday 12 <sup>th</sup> July at Whitehaven Golf Club - Booking essential	For information
20/06/2018	A Hurton	RNEC Minutes of Meeting 8 <sup>th</sup> May 2018	For information
25/06/2018	CBC - C Hoban	Copeland Five Year Supply Questions/Answers	Circulated to members
25/06/2018	CBC - D Ward	Public Realm Project - Images from TGP	Circulated to Members
26/06/2018	CBC - A Clarke	Press Release from CBC - Pupils join fight against dog fouling	Circulated to Members
29/06/2018	CALC	June Update - North West Coastal Access	For information
02/07/2018	ACT	Act Gazette	For information
02/07/2018	R Mulholland	E-mail regarding new development/planning application at Flosh Meadows	Circulated to Members
05/07/2018	CCC - G Ternent	Invitation to attend Copeland Health and Wellbeing Forum - Thursday 19 <sup>th</sup> July 2018, 1-3pm at the Beacon	Circulated to members.
05/07/2018	Greenwich Leisure	Summer activities posters and an invitation for councillors to	Circulated to members.

		attend the open day on Sunday 29 <sup>th</sup> July, 10am-4pm	Councillors Ford, Jones-Bulman, Moores and Riley to attend.
06/07/2018	CALC	Living with and Beyond Cancer Project Launch	For information
Various	CCC	Press Releases <ul style="list-style-type: none"> <li>• Winter gritters sent out to protect Cumbria's roads in heatwave</li> <li>• Egremont firefighters earn national recognition</li> <li>• Cumbrian foster carer completes cross channel swim</li> <li>• Missed the deadline - don't miss the bus</li> </ul>	For information

**128/18 To receive verbal reports from other meetings:**

- Pride of Place Public Realm - 21<sup>st</sup> June. Notes from the meeting were previously circulated to members by Councillor Jones-Bulman. Ideas around possible improvements to the Square were discussed.
- REGEN - 26<sup>th</sup> June - Councillor J Hully reported that REGEN have agreed to a £7,500.00 contribution to the regeneration scheme on the Square. A previous consultation document was presented which will be reviewed in consultation with the Town Council and the public.
- Community Interest Company - 27<sup>th</sup> June. Councillor Ford advised members that a donation of £500.00 for the Phoenix Fun Day had been issued. Discussions around preparations for the Christmas market are ongoing. Computer equipment has been ordered for the World War 1 Project and discussion with Copeland Borough Council to use the Copeland Building on the Square for the Community Interest Company is ongoing.

**129/18 To discuss Cleator Moor Library.**

Discussion around the importance of using the Library and the need for more activities to be held there took place. The status of the Library as a social space

for the whole community was highlighted. Councillor Morgan advised that with shrinking budgets Library staff would welcome community involvement to provide more services and this is happening in some areas. Members considered the possibility of having displays, coffee mornings or other activities in the Library. Clerk to write to Councillor Morgan to encourage a drive to use the Libraries more.

### **130/18 To receive the Clerks report.**

- A request for a letter to support a funding bid to Copeland Community Fund, for Phoenix Youth Project has been received. A letter has been issued.
- Following further communications to Copeland Borough Council regarding the replacement window and sill at the former Natwest Bank, Planning Enforcement have advised that there is no longer a breach of listed building control and they have closed the case. Clerk to retain paperwork on file.
- An update from the housing team regarding two derelict residential properties has been received and advises a plan is in place to deal with both properties.
- Copeland Officer Les Donnan has visited the Square to inspect the block pavers and has agreed the area needs sorting out. Awaiting further communications on this issue.
- Complaint regarding the over hanging trees at the Bighill has again been received. Clerk has arranged for the Lengthsman to remove an overhanging branch and will arrange for the area to be reviewed as part of the annual tree survey.
- During the land survey it was noted that the wall at the Bighill needs some attention. This may delay the plan to paint the wall in partnership with Phoenix Youth Project. A meeting to discuss the painting project is planned for later in the week.
- CALC have arranged some courses on planning in September. Clerk will circulate the details and asked for anyone wishing to attend, to make contact as soon as possible.
- Awaiting a response from Copeland Officer Julie Betteridge regarding a meeting to discuss improvements to the astro turf at Cleator Moor.
- There may be a water leak on the allotments at High Street. One of the allotment holders is currently monitoring the meter.
- The General Data Protection Audit has been carried out and a report with recommendations is expected in the next week. An information audit will need to be carried out and a review of our policies.



- A significant stand of Japanese Knot weed has been identified in our allotment gardens at Trumpet Terrace. Members agreed that this matter needed attention.

**131/18 To approve and adopt the revised Model Standing Orders 2018.**

Resolved that the draft document that had been previously circulated to members be approved.

**132/18 To consider requests for sponsorship.**

Resolved that a grant of up to £1,800.00 be awarded to the 3<sup>rd</sup> Cleator Moor Scout Group on receipt of an estimate of costs for camping equipment. A further grant of £100.00 was approved for Bethany Bowe to support sick and unwell children and adults on a trip to Lourdes acting as a guide.

**133/18 To discuss inspections of Town Council land.**

Clerk thanked Councillors Burns, Ford and Woods for attending these inspections. A number of issues were identified in the course of the visit, many of which will be resolved by the use of the Lengthsman Scheme. A member of the public alerted the council to significant amounts of Japanese Knot Weed in some of the gardens to the rear of Trumpet Terrace. Our usual contractor has inspected the problem and he estimates the cost of treating this will be in the range of £1000.00, possibly more. There were some issues highlighted on the play area at Prospect Row by a member of the public and also a request for three benches to be installed at Prospect Row. Clerk to investigate costs.

**134/18 Finance:**

- To approve a schedule of accounts for July 2018. Resolved that the schedule of accounts be approved and paid.
- To note bank reconciliations. Resolved to note bank reconciliations up to the end of June 2018.
- To review expenditure against budget - April - June 2018. Resolved to note expenditure in the year up to June 2018.

In view of the special and/or confidential nature of the following item to be discussed, members resolved to temporarily exclude the press and public at this point in the meeting.

**135/18 To discuss e-mail communications from a member of the public.**

Members were advised of the volume of e-mails from a member of the public demanding the same and similar information over the past six months. The initial request for a document was received during the January meeting of the Town Council with the document being issued later the same month. This has been

followed by repeated requests for the same and similar information. Members agreed the volume and frequency of the communications were vexatious and result in an unnecessary drain on council time and resources. Members resolved that a letter should be issued to the member of the public indicating that any further correspondence, would not warrant a response.

**136/18 Items for inclusion on the next agenda.**

Members were invited to contact the Clerk with any issues they wish to raise at the next meeting.

**137/18 To approve the date of the next meeting.**

Resolved that the next meeting be scheduled for 14<sup>th</sup> August 2018.

Meeting closed at 8.35pm.

Signed

Dated