

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

Telephone 01946 810242

E-Mail [cleatormoortowncouncil@btconnect.com](mailto:cleatormoortowncouncil@btconnect.com)

**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the **Ordinary Parish Meeting** of Cleator Moor Town Council, in the Council Chambers, Cleator Moor Square on **TUESDAY 13<sup>th</sup> AUGUST 2019 at 6.30pm**

Yours faithfully

*H C Gilmour*

Mrs H C Gilmour

6<sup>th</sup> August 2019

Welcome and opening words.

**AGENDA**

1. To receive apologies for absence.
2. To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 9<sup>th</sup> July 2019.
3. Declarations of Interest, on items of the agenda.
4. Applications to the Clerk, for dispensations.
5. Public Participation.
6. To discuss Cleator Litter problem
7. To review planning applications:
8. To review correspondence.
9. To discuss the Town Council's online presence.
10. To discuss a way forward for a Gateway Project.
11. To discuss Remembrance Day arrangements
12. To receive verbal reports from other meetings
  - RNEC - 23<sup>rd</sup> July 2019
  - Community Interest Company - 8<sup>th</sup> August 2019
13. To nominate a member to review amended Financial Regulations.
14. To receive the Clerks report.
15. Update on Phoenix Fun Day.
16. To consider applications for financial support.

**17. Finance:**

- To approve a schedule of accounts for July 2019.
- To note bank reconciliations up to the end of July 2019.
- To receive and note the end of year 2018/19 Annual Governance and Accountability Return.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

- 18.** To ratify expenditure on Fool's Paradise £715.00 for the Christmas market.
- 19.** To consider expenditure on the Whitehaven Guide for a Christmas Advert
- 20.** Items for inclusion on the next agenda. Please note decisions cannot be made on these items until formally included on an agenda.
- 21.** To approve the date of the next meeting, scheduled for Tuesday 10<sup>th</sup> September 2019.

**MINUTES OF ORDINARY MEETING OF**

**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 9<sup>th</sup> JULY 2019**

**At 6.30pm, in CLEATOR MOOR TOWN COUNCIL BUILDING**

Present: Cllr P Burns  
Cllr M Denwood  
Cllr M Eldon  
Cllr N Ford (Vice-Chair)  
Cllr J Hully (Chair)  
Cllr L Jones-Bulman  
Cllr M Messenger  
Cllr R Wood  
Cllr D Riley

Mrs H Gilmour (Clerk)

Also present at the meeting were Cumbria County Councillor F Morgan, Copeland Borough Councillor H Branney, Mr H Rooms and Ms J Clark from Sellafeld Ltd, Mr D Jones from Greenwich Leisure, Mr P Rowe from Phoenix Youth Project and members of the public Mr s Butterworth and Mr R Hardiman.

Apologies have been received from Town Councillors O Dorgan, D Hully

**113/19 To approve and sign the minutes of the Ordinary Meeting of Cleator Moor Town Council held on 11<sup>th</sup> June 2019.**

Resolved that the minutes be approved and signed.

**114/19 Declarations of Interest, on items of the agenda.**

Councillor Ford declared an interest in Cleator Moor Community Interest Company, Chamber of Trade, West Cumbria Community Foundation, West Cumberland Hospital Project Board, Health Watch, Town Hall, Stirling Place, Phoenix Youth, Mr and Mrs Mulrain, Croft Hall Farm.

Councillor Eldon declared an interest in Cleator Moor Community Interest Company.

Councillor Joan Hully declared an interest in planning, Blue Skies, Nat West Bank, Mr Rooms, Mr Rowe, Mr Butterworth and various members of the public.

Councillor L Jones-Bulman declared an interest in planning panel - Kangol Site.

Councillor D Riley declared an interest in Sellafield - employee.

Councillor R Wood declared an interest in applicants for the post of Clerk.

Councillor M Messenger declared an interest in Exchange Corner NW, Phoenix Youth, Cleator Moor Community Centre, Cleator Caring Moor, Todholes Road and Birks Road.

Councillor M Denwood declared an interest in Exchange Corner NW, Cleator Caring Moor and Priory Drive.

**115/19 Applications to the Clerk, for dispensations.**

None received.

**116/19 Public Participation.**

Mr P Rowe outlined problems obtaining funding for the Phoenix Fun Day and stated the event planned for 20<sup>th</sup> July 2019 may be the last event. It had been hoped that by charging a minimal fee for families attending that the income would be enough to support future events but that has not been the case. Mr Rowe asked if members would consider a donation to support the event.

*Mr P Rowe left the meeting.*

Councillor F Morgan advised members that engineering works to the junction into the High Grange estate were planned over the summer and it was hoped works would be complete by September. Grass verge cutting outside the speed limits is ongoing. Grass cutting inside the speed limits was three weeks behind schedule. Works to repair the footbridge at Whinney Hill are now complete. Gulley problems at Hopedene have become an issue again. Cumbria County Council have checked gullies that they are responsible for and have found to be all clear. Other gullies are a Home responsibility. Councillor Morgan outlined the work of Trading Standards that is being carried out within the county.

Councillor Morgan was thanked for works to clear drains at Todholes Road.

**117/19 To discuss the 600-space car park at the former Kangol Site.**

Mr Rooms conveyed apologies for Mr D Kelly who could not attend the meeting. He confirmed that discussions around finance and governance of the parking site would be commencing at the Sellafield site, but it was thought there was very little likelihood of any development happening at the car park site until the new year. Mr Rooms confirmed that representatives of Sellafield would be holding internal discussions and that they needed to sit down with the developer to discuss progress.

There are plans to launch an internal survey with the Sellafield work force to assess the workers willingness to use the car park and to encourage workers to consider other means of travelling to work.

Mr Hardiman (resident of Brookside) informed the meeting that the vehicle numbers were increasing and that cars and buses were not adhering to the 5mph speed limit. Skid marks from speeding vehicles indicate speeds of around 50mph and witnesses have seen cars overtaking each other as they are driving off the site to the A5086. The squeal of car tyres as vehicles are moving off the site is a noise nuisance for residents. Mr Hardiman asked for speed retarders to be installed. He intimated that approximately £3 per day was being paid to the site owner for each car. Another safety issue highlighted, was that live street lighting columns were left with exposed wires for three weeks until the problem was addressed. There are problems with access when the church has any large services, which mean emergency vehicles may not be able to get through and the A5086 has been blocked by buses. It was stated that Sellafield Ltd need to look at how this issue is affecting the community. Mr Rooms agreed. Ms Clark agreed to speak to Reas regarding speeding buses and to open dialogue with the church.

Councillor Branney asked what Sellafield Ltd would do if workers chose not to take up the planned survey. He stated that he was not sure that Sellafield Ltd had taken adequate consideration of the impact on the community of up to 600 cars using the site. He stated that residents were getting very little in return for the disruption and inconvenience the site is causing.

Clerk to write to Mr J Reed at Sellafield site to inform him of the issues.

A question was asked as to why there were no carbon emission tests done. The response was that it could not have been a planning requirement.

It was stated that the route through the parking site was used regularly by members of the public and now the route has been rendered unsafe and unpleasant. Mr Rooms responded that Sellafield Ltd are trying to address driver's behaviours and that Sellafield Ltd had been contacted by CBC Officer, Heather Morrison to raise some of these concerns.

Councillor Morgan stated that the volume of vehicles is a concern and their parking in a haphazard manner is causing problems. He voiced the opinion that Sellafield Ltd is passing a Sellafield site problem onto the community and that the problems will not disappear, until some measures of control are put in place. He further commented that by addressing the speed and the antisocial behaviour would create a win for both the community and for the Sellafield site.

Councillor Wood stated that all those present had heard the concerns from the community. It is clear that Sellafield workers are using the car park, yet you (Mr Rooms) appear to be saying that Sellafield Ltd have no control over the issue. Mr Rooms was asked to work with developers now, when 150 cars a day are using the site. Mr Rooms agreed that it would be worthwhile having a discussion with the developer. Mr Rooms was asked to start that discussion to address the concerns and it was further stated that Sellafield Ltd must have some agreement with the developer and be able to influence what happens on the site.

Councillor Messenger stated concern about the health and safety of younger residents who visit the site and asked if Sellafield Ltd had a safety policy in place particularly as the school summer holidays are approaching. The question was asked who would be liable if an accident occurred on the site. The response was the developer.

It was stated that Copeland Borough Council had been in touch with the developer (Mr Gates) to address some of the health and safety issues. It was further stated that now it is an operational site that the Health and Safety at work act would come into play.

Mr Rooms was informed that complaints had been raised about the car parking from day one. Mr Rooms responded that all he can do is raise the issues as they come up and that Sellafield can't control the behaviour of drivers. Mr Rooms was reminded that this facility is not on the Sellafield site, and that the organisation needs to respect the community.

Councillor Wood stated that Mr Rooms appeared to be saying that the problems were a discussion for the future, but as Sellafield are using the site now, the

discussions need to be taking place now. Sellafield are providing the park and ride facility, so do have some influence with the land owner. Mr Rooms was asked to do something about the present situation.

There was a suggestion to have guards present at the site to manage the car parking, and that this would be a small gesture that may resolve the issues.

It was further suggested that Sellafield Ltd write to the developer to raise the concerns of the Town Council and remind them of their health and safety responsibility for the site. There needs to be a better solution for the community.

Clerk to write to Sellafield Ltd and Copeland Planning Department.

*Mr Hardiman, Ms Clark and Mr Rooms left the meeting.*

**118/19 To discuss improvements to the astro turf at Cleator Moor Activity Centre with Derek Jones.**

Mr Jones provided the meeting with background on Greenwich Leisure's activities and their contract with Copeland Borough Council. He confirmed that it was not Greenwich Leisure's responsibility to replace the pitch.

Consultation led to the decision to explore the possibility of replacing the old astro turf surface with a 3G pitch. Greenwich Leisure's profit sharing could contribute £140K to the project. Other facilities such as changing rooms and fencing and lighting (costs around £50K each) are also being considered. Tenders have been requested with the bids returning a charge of £195K for the astro turf. Funding to bridge this gap needs to be sought. There is a commitment to carry out this work but it may take a little bit longer than originally planned.

Mr Jones was asked if he considered any sponsorship. He responded that was yet to be explored.

The option of starting this work in October was discussed (pending funding) but that may be difficult over the winter months, so a start date of March was suggested.

Mr Jones agreed to communicate progress within the next two months.

*Mr Jones and Mr Butterworth left the meeting.*

### 119/20 To review planning applications

Members reviewed the following applications and recorded no objections:

- 04/19/2210/OF1 - Install two cantilevered balconies to existing open rear elevation - 3 Keekle Mews - Mr A Downes.
- 04/19/2213/OF1 - Demolition of existing single storey extension and two storey lean-to extension. Erection of new two storey extension, alterations and refurbishment to Croft Hall Farm - Mr and Mrs Mulrain.
- 04/19/222/OR1 - Reserved matters for the approval of plot 5 with detailed plans and elevation. Plot 5, Cleator Gate - Mr R Agnew.
- 04/19/2225/OF1 - Variation of condition 3 and 4 of planning approval 4/17/2128/OF1 - Land to the rear, Kiln Brow - Mr A Stones.

### 120/19 To review correspondence.

The following correspondence was reviewed:

Date Rec'd	From	Regarding	Action
12/06/2019	CCC	Temporary footbridge closure - Whinney Hill - work complete	For information
14/06/2019	CCC	Temporary road closure - Crossfield Road - 26 <sup>th</sup> June for 2 days	For information
16/06/2019	Association of Civic Officers	Important Information VE Day commemorations - May 2020	For information
17/06/2019	Garden Organic	Cumbria Master Composter volunteer project	For information
17/06/2019	Lake District National Park	Consultation - Landscape Character Supplementary Planning Document - Closing date 15 <sup>th</sup> July	For information
17/06/2019	PSE	Public Sector Management guide	For information
17/06/2019	CBC - S Shaw	Review of polling districts and polling places	For information
19/06/2019	CALC	June Newsletter	For information
19/06/2019	CALC	Three Tier Meeting - 24 <sup>th</sup> July - Waberthwaite Village Hall at 6.30pm	For information
01/07/2019	British Gas	Annual Gas Survey and Gas Safety Record	For information
02/07/2019	Knight,	CBC Open Space and Protected	For

	Kavanagh and Page	Greenspace Assessment - Telephone discussion planned for 15 <sup>th</sup> July 2019	information
02/07/2019	Phoenix Youth Project	PYP Signed Accounts	For information
04/07/2019	CCC - D Hughes	Whitehaven Skips	Clerk to communicate concerns to CCC.
05/07/2019	CALC	Possible training course options	For information
08/07/2019	CALC	Better Internet Access in Cumbria	For information
08/07/2019	Cumbria Constabulary - Inspector Smilie	Remembrance Day Parades - Application Under Section 21 Town Police Clauses Act 1847. Plus Marshall requirements	Clerk to discuss possibility of Marshall training with Police
08/07/2019	North Cumbria Health Care	Input to design a new Community Cancer Nurse Service for North Cumbria	For information

**121/19 To receive verbal reports from other meetings:**

- Community Interest Company - 12<sup>th</sup> June. Councillor Ford outlined plans for the Christmas Market and confirmed that the company was hoping to add value to the Tour de Moor event by providing entertainment/refreshments to the spectators. He confirmed a donation of £500 had been issues to Phoenix Youth Project.
- CALC Summer Conference - 22<sup>nd</sup> June. - Councillor Ford has attended the CALC Summer Conference together with approximately 50 other participants. Workshops were held covering a range of topics.

**122/19 To discuss safety issue at Prospect Row.**

Members reviewed this area while carrying out site visits. Discussions around signage and barriers took place. Members resolved to write to residents, St Leonard's Church, users of the Jubilee Rooms, the Cricket Club and Cleator Moor Celtic to advising caution when driving through Prospect Row and informing recipient's of the recent near-miss accident.

### **123/19 To discuss site visits**

Site visits were carried out on Tuesday 26<sup>th</sup> June. These were attended by Councillors Burn, Ford, Wood and the Clerk. A number of environmental issues were identified, which will be addressed through the Lengthsman Scheme and other local contractors.

A longstanding drainage problem at the Bighill was identified, with advice being sought from Copeland Borough Council. Mr D Beccelli advised making the Environment Agency aware of the problem.

### **124/19 To receive the Clerks report.**

- The fly tipped settee on land near the church path has now been resolved. A note of thanks from the complainant has been received.
- Contact has been made with Home regarding street lights at the rear of Priory Drive which are not working. The problem has been reported on 30<sup>th</sup> April, 29<sup>th</sup> May and 2<sup>nd</sup> July with Home responding that there is no communal account to raise a job against. Clerk has written again requesting urgent attention.
- Contaminated land at former gas works at Birks Road - An initial payment has been made by Copeland Borough Council to consultants to progress the investigation. Longer term sources of funding need to be sought.
- Home - No feed-back as yet, on actions following site visits in April and May.
- Chapel Terrace - Cones and tape have now been installed to barrier off the uneven paving.

### **125/19 To discuss bin provision.**

The request to Copeland Borough Council for an additional bin at the bridge at Birks Road has been supported. Copeland Borough Council will supply, install and service the bin. Other requests for a bin at Trumpet Road and outside Ann Morgan's shop have been rejected at present.

*Councillors Branney and Morgan left the meeting.*

### **126/19 To discuss Historic England - High Street Heritage Action Zone proposal and agree funding contribution.**

The expression of interest forming part of the submission to the High Street Heritage Action Zone (HSHAZ) fund had been previously circulated. Minor adjustments were suggested. It was clarified that the £25,000.00 previously agreed for the Pride of Place Public Realm Scheme would be included as part of the funding pot for this bid. If successful, the project would not only address the issues identified in the Pride of Place Public Realm consultation but also

address some of the derelict buildings around the town square. The HSHAZ scheme would run over a 4-year period. Members resolved to provide additional funding of £30,000.00 towards the scheme. This would be £55,000.00 over the duration of the project.

**127/19 Request for sponsorship - Phoenix Fun Day.**

Resolved that a grant of £2,000 be approved and paid.

**128/19 Finance:**

- To approve the schedule of accounts for July 2019. Resolved that the schedule of accounts for July 2019, be approved and paid.

<b>Name</b>	<b>Voucher Number</b>	<b>Cheque Number</b>	<b>Amount</b>
NOT USED	45	303345	0.00
NOT USED	46	303346	0.00
Viking	47	303347	174.24
ADT	48	303348	195.60
British Gas	49	303349	23.40
Works 4 You	50	303350	436.74
Works 4 You	51	303351	467.64
Brockbanks	52	303352	90.00
Bank - Service Charge			28.80
<b>CBC</b>	53	303353	240.00
Canon	54	303354	34.09
CBC	55	303355	953.89
Cash	56	303356	168.73
CBC	57	303357	48.36
H Gilmour	58	303358	1537.24
Local Government Pension Scheme	59	303359	451.78
C McGee	60	303360	106.73
Works 4 You	61	303361	419.24
<b>TOTAL</b>			<b>£5,376.48</b>

- To note bank reconciliations up to the end of June 2019. Resolved that the bank reconciliations be noted.
- Members reviewed expenditure to date against the 2019/20 budget.

Due to the confidential nature of the following item to be discussed, press and public will be temporarily excluded at this point in the meeting.

**129/19 To discuss recruitment.**

Discussion around candidates for the roll of Clerk to the Council took place. Members agreed to explore references from suitable candidates. Councillor Ford, J Hully and Messenger to review with the Clerk.

**130/19 To approve expenditure on a replacement seat for the Blackhow Road**

Resolved that a replacement seat be purchased at a cost of £596.00 plus VAT.

**131/19 To approve expenditure on Fool's Paradise to support the Christmas market.**

Resolved that £800.00 be approved to engage a street theatre act for the Christmas Market event. Councillor Ford to review options with the Clerk.

**132/19 Items for inclusion on the next agenda.**

- Remembrance Day.
- Gateways to the town.
- Town Council's online presence.

**133/19 To approve the date of the next meeting.**

Resolved that the meeting be held on 13<sup>th</sup> August 2019.

Meeting closed at 9.00pm.